



Garrett County Government Department of Public Works
Utilities Division

2008 Maryland Highway, Suite 2, Mountain Lake Park, Maryland 21550
garrettcounymd.gov/public-utilities

Property Transfer Request

Utility Account Number *(Please include on all checks)*

Property Owner Name

Service Address

Service City/System

Subdivision

Property Tax Id Map Parcel Lot

Current Reading

Previous Reading

Email/Fax Received

Email/Fax Returned

Attorney/Title Company

Attorney/Title Company

Requested By

Email Address

Fax

Transaction

Final Reading Date

Closing Date[†]

Type of Transaction

Refinance Foreclosure Sale

Seller Name

Buyer's Name

Buyer's Mailing Address

Buyer's Mailing City State Zip

Buyer's Phone Number

Buyer's Email Address

Fees **Total Due**

Sewer Inactive ERU Fee	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR
Water Ready To Serve Fee	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR
Bay Restoration Fee	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR
Sewer/O&M	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR
Water	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR
Garbage	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR
Interest/Late Charge	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR	\$ _____ QTR

Debt Retirement

Water Transfer Fee

Sewer Transfer Fee

Final Fee

Water Tap Fee[‡]

Separate check

Sewer Tap Fee[‡]

Separate check

Meter Installation Fee[‡]

Separate check

Reconnect Fee

Total Fees

Fees Paid

Total Due

Please remit total due with deed to

Garrett County Government
 Billing & Collections Office
 203 South Fourth Street, Room 107A
 Oakland, Maryland 21550

Include utility account number on all checks

† Figures on this sheet are good 30 days from the closing date provided

‡ All fees except for the tap/meter fees may be on one check