



INITIAL COMMERCIAL GRADING PERMIT CHECKLIST

Project: _____ Developer: _____ Date: _____
Designer: _____ Reviewer: _____ GPA No. _____

LEGEND FOR CHECKLIST

Accepted
 Incomplete

N/A Not Applicable
 R Required, not submitted

A. General Data (E&S)

- _____ 1. Vicinity Map (E&S & SWM)
- _____ 2. Drainage Area map showing total area draining through or to the site and natural flow patterns.
- _____ 3. Drainage area map for sediment trapping devices.
- _____ 4. E&S checklist with plan.
- _____ 5. SWM checklist with plan.

Comments: _____

B. SITE PLAN (all of the following must be included on the plan sheet).

- _____ 1. Purpose of plan. **(Both E&S and SWM)**
- _____ 2. Legend, scale, and north arrow (scale 1"= 50' or less) **(Both E&S and SWM)**
- _____ 3. Title block in lower right hand corner containing (SWM)
 - _____ a. Name of project, location, and name of applicant
 - _____ b. Name of company or individual who prepared plan.
- _____ 4. **Limits of Disturbance outlined. (E&S)**
- _____ 5. Signed Certification on the drawings that all clearing, grading, drainage, construction, and development shall be conducted in strict accordance with the plan. **(E&S & SWM)**
- _____ 6. Soils investigation including borings for construction of small ponds and infiltration practices. **(E&S & SWM)**
- _____ 7. Erosion and Sediment Control Notes.
- _____ 8. **Developers and Design Certification (Signed) (E&S & SWM)**
- _____ 9. **Sequence of Construction and time table. (E&S)**
- _____ 10. Engineer's seal. **(E&S & SWM)**
- _____ 11. Maintenance Plan for Stormwater Structures.

Comments: _____

