

Liquor Control Board of Garrett County Board of License Commissioners



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REQUIREMENTS FOR TRANSFER OF ALCOHOLIC BEVERAGE LICENSE

- Applicant(s) must meet all requirements of an original licensee(s).
- Applicant(s) must file an original application.
- A federal and state criminal history record check needs to be conducted on any new applicant for an alcoholic beverage license in Garrett County. (Alcoholic Beverages Article § 21-1402). The processing fee is \$54.50 per applicant. Please call the office to schedule an appointment or to receive a list of agencies in Maryland authorized for LiveScan criminal history record checks.
- Fees Required:
 1. Advertisement Fee made payable to, *The Republican*. (submitted with application). The cost will be calculated based on the size of the ad.
 2. \$150.00 Application Fee per license made payable to, *Board of License Commissioners*. (submitted with application) *effective July 1st, 2009*
 3. \$200.00 Transfer Fee per license made payable to *Board of License Commissioners*. (paid when license(s) is issued) *effective July 1st, 2009*
- Current license holder must file a Bulk Transfer Permit with the State. Two copies of inventory must be submitted along with the permit and a check for \$200 payable to, *Comptroller of Maryland*. This office will mail the permit to the Comptroller's Office. No Transfer will be granted without a release from the Comptroller's Office verifying compliance of Retail Sales Tax, Withholding Tax and Admissions and Amusement Tax obligations.
- Current license holder(s) must comply with the Bulk Transfer Act of Commercial Law Article, Title 16 and submit an *Affidavit of Compliance*.