

Liquor Control Board of Garrett County Board of License Commissioners



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STANDARDS FOR OBTAINING AN ALCOHOLIC BEVERAGE LICENSE IN GARRETT COUNTY

License Application Fees

Original applications will require a \$150.00 application fee, effective July 1, 2009, which shall be paid when the application is submitted. As required by the Alcoholic Beverages Article AB of the Annotated Code of Maryland, the fee necessary to publish the notice of application must also be submitted with the application. The fee will be calculated based on the notice.

Licenses are held by individuals. Currently individuals may apply for the following types of license status:

Individual - Businesses owned by an individual—*Applicant must meet residency requirements.*

Partnership - Businesses owned by a partnership—*All applicants must meet residency requirements.*

Corporation - Businesses owned by a corporation—*Only one officer needs to meet residency requirements.*

LLC - Businesses owned by a Limited Liability Company—*Only one member needs to meet residency requirements.*

Applicant must be a resident of the Garrett County for a minimum of one (1) year. An Affidavit of Residency will be requested. AB Article § 21-1405.1. (Effective 07-01-2018)

He/She must be able to prove that he/she has been in some type of business for at least one (1) year prior to submitting an application within Garrett County. An Affidavit of Established Business will be requested. AB Article § 21-1502.

Application is filed with the Board of License Commissioners. Information submitted on the application is verified for validity.

A criminal history record check will be conducted on all applicants for an alcoholic beverage license in Garrett County. AB Article § 4-107 and AB Article § 21-1402.

Notice of said application is published in the newspaper for two (2) consecutive weeks. Seven to thirty (7 - 30) days from last publication of notice, the Board of License Commissioners meets and holds an application hearing. If the Board of License Commissioners approves the application, the applicant pays all necessary issuing and licenses fees and the license is issued.

REQUIREMENTS FOR FILING APPLICATIONS

- All questions must be answered.
- All Applicant Signatures must be notarized.
- All Owner's Statements and Signatures.
- Necessary Notary Seals and Notary Signatures.
- Must meet all Health Department Regulations/Requirements, as well as all other Department regulatory requirements. Copies of all required permits must be submitted.
- Original Applications must have 10 qualifying Signatures of Registered Voters and Property Owners of the Election District and Precinct where establishment is located (not necessary on Special Licenses), Copy Names on Separate Sheet of Paper - Print for legibility. Full name and complete address required for each signature.
- Submit an executed copy of any lease / rental agreement for the property on which the premise is located, if applicable, or copy of deed for the property, if owned by the applicant(s).
- Submit a copy of any financial / loan agreement in effect for the business for which the license would be issued.
- Submit copies of Maryland Sales & Use Tax Number, Trader's License and Worker's Comp Certificate.

(Revised 07/01/18)