

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
NOVEMBER 7, 2002

IN ATTENDANCE

Chairman Ernest J. Gregg
Commissioner Wendell R. Beitzel
Commissioner Frederick A. Holliday
County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there was one (1) addition to the agenda for November 7, 2002. Fred Polce, General Superintendent of the Garrett County Roads Department and Mr. Pagenhardt will have a personnel recommendation of appointment for the Board to review and approve.
2. The Public Meeting Minutes of October 29, 2002 and Administrative Session Minutes for October 31, 2002 were read and approved on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners, on a motion by Commissioner Beitzel, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg issued a proclamation designating November as "National Home Care Month". A number of staff from the Garrett County Health Department Home Health Division and County Health Office Rodney Glotfelty were in attendance for this session.
4. The Board of County Commissioners conducted a public hearing on a proposed amendment to the Garrett County Water and Sewer Master Plan. The amendment to Chapter III-Water and Chapter IV-Sewer, if approved, would allow Roam Around Campground to operate a private campground with ground water and wastewater facilities. The Board, on motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, approved the amendment as presented. Mr. Pagenhardt will send a letter to the Garrett County Sanitary Commission explaining this action taken by the Board of County Commissioners.
5. Wendy Yoder, Director of the Department of Financial Services updated the Board of County Commissioners on the highway user revenue calculation formula, based on Motor Vehicle Administration registrations, as it pertains to the payment to all municipalities.

Prior calculations by the Tax Collection Office did not take into consideration changes in vehicle registrations. Ms. Yoder and Departmental staff are in the process of finalizing the method and a meeting will be scheduled with all municipalities to explain the process.

6. Ed and Franni Grove of Selby Road met with the Board of County Commissioners to request that the County Roads Department upgrade and maintain a segment of this road that is not in the County Road Inventory. Mr. Polce and Larry Lewis, General Roads Foreman-Accident Area Garage were in attendance and explained that the portion of the road being discussed and where Mr. and Mrs. Grove reside is a private road and not within the County Road Inventory.
7. The Board of County Commissioners, on motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, executed a resolution to participate in the Maryland Emergency Management Assistance Compact. Brad Frantz, Director of the Department of Emergency Management will serve as the designated County person for this partnership with other Maryland jurisdictions.
8. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, amended the Rules and Regulations Governing the Classified Service in Garrett County, Maryland under Chapter 9. Grievance Procedures.
9. The Board of County on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, approved an application for manufacturers personal property tax for Keystone Lime Company.
10. The Board of County on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, approved a right-of-entry for Shaffer Tour and Charter at the Southern Garrett Business and Technology Park as recommended by the Department of Economic Development.

ADMINISTRATIVE SESSION

1. The Board of County Commissioners, on motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, reappointed Russell Sines as an alternate to the Deep Creek Zoning Appeals Board. An official letter of reappointment will be sent under the signature of Chairman Gregg.
2. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, approved a budget amendment for Garrett College for the capital purchase of one (1) passenger van. The amendment would permit the College to apply the total budget appropriation (\$30,000) to be used for other vehicle purchases. The total expenditure for the van was \$19,585, which

included a trade in amount. The difference will be applied to other vehicle purchases for Fiscal Year 2003 and an amendment to the budget will be applied.

3. The Board of County Commissioners, on a motion by Commissioner Beitzel, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, appointed William Hetrick to the position of roads foreman with the Garrett County Roads Department. An official letter of promotion/appointment will be sent to Mr. Hetrick outlining the terms and conditions of this personnel decision by Mr. Pagenhardt.
4. Chairman Gregg executed on behalf of the Board of County Commissioners Adopt-A-Lot Agreements between the County and the following individuals as caretakers: David J. Martin, Deborah F. James, James D. Brady, Calvin F. Sherwood (1 lot) and Calvin F. Sherwood (2 lot).
5. Chairman Gregg executed on behalf of the Board of County Commissioners and Garrett Community Action Committee the HUD Project Progress Report for the SHP Mental Health Voucher Program.
6. The remainder of the day was spent in administrative session.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Chairman
Board of County Commissioners

Date