

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
JULY 20, 2004

IN ATTENDANCE

Chairman Ernest J. Gregg
Commissioner David C. Beard
Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there was one addition and no deletions to the Public Meeting of July 20, 2004. Wendy Yoder, Director, Department of Financial Services will present a recommendation to approve the terms of services and associated cost for the Engagement Letter for Fiscal Year 2004 Financial Audit.
2. Minutes of the Public Meeting of July 13, 2004 were read, amended, and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. Brad Frantz, Director, Department of Emergency Management briefed the Board of County Commissioners on the following issues:
 - a) Update on Hazard Mitigation Plan for the County. This plan is being drafted to identify natural hazards and approve a methodology to prevent and prepare.
 - b) Update of a number of grants the Department is administering to include the Homeland Security Grant, Department of Transportation Grant, and Automatic Electronic Defibrillator Grant.
 - c) Partnership with Garrett College on Community Emergency Response Program. This educational training class is funded through the Homeland Security Grant.
4. Brian Bowers, Procurement Officer presented the Board of County Commissioners with the following recommendations of bid award:

- a) Brush mover (bid #04-0629M). Approved a bid award to Middletown Tractor Sales in the amount of \$69,176 for (3) mowers on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg.
 - b) Custodial Cleaning and Paper Products (bid #04-0622C). Approved a bid award a number of vendors (listing and costs on file with the Procurement Office), on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
5. Linda Lindsey, Risk Manager, Department of General Services presented the Board of County Commissioners with amendments to the Local Government Insurance Trust. Each amendment is outlined in the Eighth Amended and Restated Local Government Trust Agreement dated July 1, 2004 whereby LGIT is discontinuing their health care pool. The Board approved all amendments as presented/recommended on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg. Chairman Gregg and Mr. Pagenhardt, on behalf of the Board of County Commissioners, executed a Resolution, Member Consent and Approval, and Member Certificate authorizing the approval of the Board on each amendment as presented.
 6. Ms. Yoder reviewed the terms and provisions of the engagement letter for Fiscal Year 2004 Audit between the County and Rodeheaver and Associates. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved the terms of this agreement with Chairman Gregg executing the document on behalf of the Board.
 7. The Board of County Commissioners, Mr. Pagenhardt, and Department of Economic Development staff attended a groundbreaking ceremony for Greater Maryland Tool at the Southern Garrett Business and Technology Park.
 8. The Procurement Office, on behalf of the Board of County Commissioners, conducted bid openings for Automatic Self-Priming Portable Pump (bid #04-0720P) and Fire Suppression System Former Phenix Facility. All bids received will be reviewed with a recommendation of award to be presented as soon as the review process is complete.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.

ADJOURNMENT

Attest:

R. Lamont Pagenhardt,
County Administrator

Date

By Order of the Board,

Ernest J. Gregg, Chairman
Board of County Commissioners