

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**JANUARY 9, 2007**

**IN ATTENDANCE**

*Chairman Ernest J. Gregg*  
*Commissioner Dennis G. Glotfelty*  
*Commissioner Frederick A. Holliday*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there was one addition and no deletions to the Public Meeting Agenda for January 9, 2007. The Purchasing Department will present a recommendation of bid award for Excess Real Property for Sale.
2. Minutes of the Public Meeting of January 2, 2007 were read and approved on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous Chairman Gregg.
3. Frederick Polce, General Superintendent, County Roads Department briefed the Board of County Commissioners on the following matters:
  - a) Update on snow removal operations and related subjects.
  - b) Schedule for replacement of Savage River Bridge.
  - c) Other departmental matters.
4. Cheryl DeBerry, Agriculture Marketing Specialist, Department of Economic Development briefed the Board of County Commissioners on the County Agriculture Marketing Program. Specifics included Agriculture Conference/Workshop Scholarship Program and Farmer/Mentor Program; Young Farmer Leadership Program; Diary Study finished/expanded to Ag Park Feasibility Study and Business Plan; Visit Our Working Farms Brochure; Pellet Mill Study completed; Grantsville Farmers Market; Mt. Fresh Farmers Markets; Land Use Taskforce; Rural Development Coalition - 2007 Rural Enterprises Conference; Agriculture Business Planning Class; Agriculture Marketing Workshop; Maryland Holstein Convention; committee involvement; and speaking engagements.

5. Linda Lindsey, Director, Department of Public Utilities briefed the Board of County Commissioners on the following matters:
  - a) Deep Creek Lake Wastewater Treatment Plant Improvements
  - b) Deep Creek Lake Western Conveyance System
  - c) Crellin Water Improvements
  - d) Mountain Lake Park Water Improvements
  - e) McHenry Water Improvements
  - f) Thayerville Water System
  - g) Gorman Water/Table Rock Road Water Line Extension
  - h) Administrative – Preventative Maintenance Program Development
  - i) Other departmental matters including notification of waterline break in the Town of Accident.
  
6. James Murray and Daniel Porter, representing Rodeheaver and Associates, presented a Fiscal Year 06 General Audit of Financial Condition for Garrett County Government to the Board of County Commissioners, media, and members of the public in attendance. A number of County Government department heads were in attendance for this session. It was reported that County Government was in great financial condition and all bond ratings are secure, total assets more than support liabilities, and fund balance is exceptional.
  
7. John Nelson, Director, Department of Planning and Land Development and James Torrington, Division Chief, Permits and Inspection Division, Department of Planning and Land Development presented a recommendation of policy amendment to the County Building Code Program as it applies to permitting and occupancy. This policy amendment would allow an electronic transfer of approval for the use and occupancy process and reads “original signatures must be obtained from each reviewing agency certifying that all construction work has been completed to the satisfaction of that agency before a Use and Occupancy Permit is issued for any project”. The Board, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, executed a Resolution that outlines the process for this policy change and implements the provisions of the amendment.
  
8. Mr. Nelson presented a recommendation that the Board of County Commissioners approve a commitment of up to \$310,000 or the retained Ag-Transfer tax as Garrett County’s local matching funds for the Fiscal Year 2007 Easement Acquisition Program. The Board, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved

this recommendation. The Board executed a letter to the Agriculture Land Preservation Foundation indicating this action.

9. The Purchasing Department presenting the following recommendations of bid award to the Board of County Commissioners:
  - a) Recommendation of Award – Mountain Lake Park Test Well Drilling Project (bid #06-1026). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, approved an award to Brenneman Well Drilling for \$48,762.00.
  - b) Recommendation of Award – Crellin Test Well Drilling Project (bid #06-1025WD). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, approved an award to Wayne’s Water ‘n’ Wells for \$ 20,421.50.
  - c) \*Added to the Agenda. Recommendation of Award – Excess Real Property for Sale (bid #06-1228). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, approved an award to William Anderson for \$2,100.00.
10. Public Commentary. None on this date.
11. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

#### **ADMINISTRATIVE SESSION**

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners met with County Attorney Gorman Getty to discuss animal control matters. Also in attendance were Gary Mullich, Director, Department of General Services and Bradley Frantz, Director, Department of Emergency Management.
3. The Board of County Commissioners, on a motion by Chairman Gregg, which was seconded by Commissioner Glotfelty, and made unanimous by Commissioner Holliday, re-appointed Mr. Getty as County Attorney. Consistent with provisions of the Garrett County Code of Ordinances, Mr. Getty will serve at the pleasure of the Board.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Ernest J. Gregg, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date