

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**OCTOBER 2, 2007**

**IN ATTENDANCE**

*Chairman Ernest J. Gregg*  
*Commissioner Dennis G. Glotfelty*  
*Commissioner Frederick A. Holliday*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting Agenda for October 2, 2007.
2. Minutes of the Public Meeting of September 25, 2007 were read and approved on a motion by Commissioner Glotfelty, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. Linda Lindsey, Director, Department of Public Utilities, briefed the Board of County Commissioners on the following issues:
  - a) Crellin Water Improvements
  - b) Gorman Water System – Table Rock Line Extension
  - c) McHenry Water
  - d) Mountain Lake Water Improvements
  - e) Thayerville Water System
  - f) Deep Creek Lake Sewer – Western Conveyance System
  - g) Friendsville Sewer Inflow and Infiltration
  - h) Radio frequency automatic meter reading system
  - i) Preventative Maintenance Program
  - j) Administrative Policies and Procedures
  - k) Water and Sewer Master Plan
4. The Board of County Commissioners, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, executed a Proclamation designating October 7, 2007 as “Garrett County’s

Fallen Heroes Recognition”. The Proclamation also noted those who were lost in the line of duty: Edward Wilburn, Joseph Buckle, David Turney, and Robert Lapp.

5. Gary Mullich, Director, Department of General Services; Rodney Glotfelty, Health Officer; and Duane Yoder, President, Garrett County Community Action Committee, Inc. met with the Board of County Commissioners to discuss the Mountain Laurel Medical Center which will be located on the campus of the Garrett County Health Center. First of all, an agreement between the County, Mountain Laurel, and the Health Department is required to secure permit requirements for parking. Secondly, funding for construction of the facility to include a request that the County consider hauling dirt to the Landfill to be used for refuse cell coverage. The Board will take both issues under advisement.
6. The Board of County Commissioners conducted a **Public Hearing** to review and receive comments on proposals made by Karen Myers on behalf of DC Development, LLC to amend the Planned Residential Development (PRD) Article of the Garrett County Subdivision Ordinance. Recommended amendment proposals were outlined by John Nelson, Director, Department of Planning and Land Development.

The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, closed the Public Hearing, approved all amendment proposals as recommended by the Planning Commission, and executed a Resolution noting the following:

- a) Amend Section 1201B.1 by adding two new sentences (in italics) to the existing text as follows:

Section 1201.B – Eligibility. A proposed development shall be eligible to use the provisions of this section only if all of the following requirements are met:

The proposed PRD shall consist of one or more contiguous parcels or parcels of land opposite public or private roads, under ownership, purchase agreement, option to purchase, leasehold agreement, or other similar legal agreement by a single legal entity to own and/or develop the land. *One or more phases of a PRD may be transferred to and be developed by a separate legal entity provided that the originating legal entity first secures preliminary approval of the specific phase or phases to be developed. A subsequent legal entity may file an application for final approval provided that the final plan shall conform substantially to the preliminary approved plan.*

- b) Amend Section 1201M.2.C by replacing the existing wording with the following new section.

1201M.2.C – Preliminary profile drawings showing existing ground surface and proposed road grades and proposed grades of all other utilities if they do not follow road grades.

7. The Purchasing Department presented the Board of County Commissioners with the following recommendations of bid award:
  - a) Tires (bid #07-0913T). The Board, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, awarded the bid to Glotfelty Enterprises outlined in the bid breakdown on file with the Purchasing Department.
  - b) Four Wheel Drive Backhoe/Loader with Extendable Boom (bid #07-0830BL). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, awarded the bid to Leslie Equipment Company for \$77,490. Total purchase price is \$154,980 for two (2) units.
8. Public Commentary. None on this date.
9. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
10. The Board of County Commissioners attended a groundbreaking ceremony for Total Biz Fulfillment, Inc. Warehouse Campus at the Southern Garrett Business and Technology Park.
11. The Board of County Commissioners attended the September Session of the Grand Jury.

#### ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
12. Mr. Mullich reviewed several issues with the Board to include further discussion on Mountain Laurel Medical Center parking and lighting, scheduling County Airport ribbon cutting ceremony date and time, County Fairgrounds Exhibit Hall Project, a recycling proposal presented to the Department of General Services by Sunrise Sanitation Services, Inc., biking events on County roadways, and other departmental matters.
2. The Board of County Commissioners and senior County Government department heads met with the Institute for Governmental Services and Research to Code Home

Rule Government. This session was scheduled to provide the Board and staff with the opportunity to learn more about this legislative form of local government.

3. The Board of County Commissioners reviewed a proposal from Southern Garrett and Northern Garrett Rescue Squads pertaining to paid emergency response personnel. In attendance for this session were County Attorney Gorman Getty; Director of Emergency Management Bradley Frantz; Emergency Services Coordinator Terry Spear; and Edward McLellan, Chairman, Emergency Services Board. After deliberation on this issue, the Board unanimously agreed to direct the County Attorney, County Administrator, Director of the Department of Emergency Management, and Purchasing Director to prepare a Request for Proposals for pre-hospital emergency medical care. This decision was reviewed and agreed to by members of the Emergency Services Board who were polled prior to a final determination by the Board of County Commissioners. Mr. Pagenhardt will send a letter to the respective presidents of Northern and Southern Garrett Rescue Associations explaining this action.
4. Mr. Pagenhardt and Mr. Nelson reviewed a request from Thousand Acres for a waiver of posting a stormwater bond for the construction of an irrigation pond for a planned golf course. Based on the advice of legal counsel and Department of Planning and Land Development staff to not approve such waivers, the Board determined to deny the request for waiver.
5. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, re-appointed Robert Browning and Troy Gnegy to the Deep Creek Lake Watershed Board of Zoning Appeals. Official letters of appointment will be sent to both appointees under the signature of Chairman Gregg.
6. The Board of County Commissioners, on a motion by Chairman Gregg, which was seconded by Commissioner Glotfelty, and made unanimous by Commissioner Holliday, re-appointed the following persons to the Region I Emergency Medical Services Advisory Council:
  - a) Jeffrey Hinebaugh, Garrett County Memorial Hospital
  - b) Diane Lee, Garrett County Health Department
  - c) Rick Bissel, Consumer
  - d) Cheryl Rexrode, Northern Garrett County Rescue Squad

The same motion appointed Kendra Thayer, Garrett County Memorial Hospital to the Council. Official letters of appointment will be sent to all appointees under the signature of Chairman Gregg.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Ernest J. Gregg, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date