

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**December 9, 2008**

**IN ATTENDANCE**

*Chairman Dennis G. Glotfelty*  
*Commissioner Ernest J. Gregg*  
*Commissioner Frederick A. Holliday*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that a revised agenda was prepared for the Public Meeting for December 9, 2008. Mr. Pagenhardt noted several matters to be discussed during administrative session on this date.
2. Minutes of the Public Meeting of November 25, 2008 were read and approved on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday and made unanimous by Chairman Glotfelty.
3. The Board of County Commissioners executed a Proclamation designating December 10, 2008 as "Garrett County Visitor's Center Day".
4. Jerome Moyer, General Superintendent, County Roads Department updated the Board of County Commissioners on the following issues:
  - a) Notification on actual winter overtime cost year-to-date.
  - b) Recommendation to apply salt as an abrasive on select County roads (New Germany Road, Chestnut Ridge Road, Sand Flat Road, Glendale Road, Mosser Road, Marsh Hill Road, Mayhew Inn Road, and Deep Creek Drive. The Board unanimously rejected this recommendation based on their opinion that this usage would expand to other roads and there would be damage to residential/commercial wells and pavement surface.
  - c) Other issues pending and planned issues.
5. The Purchasing Department presented a recommendation of bid award for Fire Protection Systems Services (bid #08-1113FP). The Board of County Commissioners,

- on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, approved an award to ARK Systems, Ashby/FPP, and Simplex Grinnell for a number of prices for various locations (on file with the Purchasing Department).
6. The Purchasing Department presented a recommendation of bid award for a Used Fork Truck and Waiver of Independent Appraisals. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved this recommendation of waiver (under Section 3-108 of the Garrett County Purchasing Policy that requires two (2) independent appraisals) and an award to Werres Corporation for \$10,850.00. (Specific description of waiver provisions and justification is on file with the Purchasing Department).
  7. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, executed a Change Order between the Department of Public Utilities and Robert D. Beitzel Excavating for the McHenry Water System (No. 2) for \$3,665.
  8. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, executed a Deed of Easement between the Board of County Commissioners and Jonathan L. Shelley and Michele L. Shelley.
  9. Public Commentary. None on this date.
  10. The Board of County Commissioners listened to a presentation on Imagination Library by William Meagher.
  11. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

#### **ADMINISTRATIVE SESSION**

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners met with Barbara Beelar, representing Friends of Deep Creek Lake and Scott Johnson, representing the Deep Creek Property Owners Association to listen to commentary on improving water quality at Deep Creek Lake. A number of County Department heads were in attendance. The Board will support efforts at the State and County Government plus efforts by Friends of

Deep Creek Lake and the Deep Creek Property Owners Association on this initiative and effort to assure all areas of attention.

3. Duane Yoder, President, Garrett County Community Action Committee, Inc. presented an update on the Neighborhood Stabilization Program. (This program directs funding to home foreclosure eligibility based on a number of income and other criteria).
4. Delegate Wendell Beitzel presented the Board of County Commissioners with a Resolution from the State of Maryland House of Delegates recognizing the "100 Year Anniversary of the Garrett County Court House".
5. John Nelson, Director, Department of Planning and Land Development briefed the Board of County Commissioners on several issues including a proposed real property purchase by the State Department of Natural Resources and AgLand Preservation properties.
6. Linda Lindsey, Director, Department of Public Utilities met with the Board of County Commissioners to discuss past due accounts for a number of customers to include M&M Development and Mortimer Properties who owe the Department a substantial amount of past due money. The Board will proceed with drafting legislation that will provide the County with more explicit guidelines to collect all past due accounts.
7. The Board of County Commissioners reviewed a request by Garrett County Habitat for Humanity for a waiver of landfill tipping. The Board reviewed a history of financial assistance the County has provided to this non-profit organization and issues of permit compliance/violation at the Hopeland Village Development. There was no motion to approve the request.
8. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, re-appointed Thomas Janes, Sharon Kazary, and Wayne Wilt to the Garrett County Government Ethics Commission. Official letters under the signature of Chairman Glotfelty will be sent to all appointees.
9. The Board of County Commissioners, Mr. Pagenhardt and Department of Financial Services staff discussed a number of budgetary and financial matters.
  - a) Advance notice that the Board will increase the hotel/rental tax to six percent (6%) effective with authority granted by the Maryland General Assembly with an effective date of July 1, 2009. The Board agreed to send out notice to all rental agencies on this change.
  - b) Discussion on funding of the hangars at the Garrett County Airport. The Board, at the recommendation of the Department, agreed to fund the cost of

hangar construction out of reserves and use the rental to remain with the Airport which will in turn reduce the County's appropriation to this enterprise fund.

- c) Fiscal Year 2010 and subsequent fiscal year budgets and suggested County Government financial cutbacks.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Frederick A. Holliday, Chairman  
Board of County Commissioners

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Date