

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**December 23, 2008**

**IN ATTENDANCE**

*Chairman Frederick A. Holliday*  
*Commissioner Dennis G. Glotfelty*  
*Commissioner Ernest J. Gregg*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION**

Prior to the Public Session the Board of County Commissioners, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, moved into Executive Session to discuss personnel matters to include an annual performance review of Rodney Glotfelty, County Health Officer.

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions and one deletion to the Public Meeting for December 23, 2008. The administrative session with the Department of Public Utilities was cancelled and will be rescheduled. Mr. Pagenhardt also noted several economic development matters to be discussed during the administrative session on this date.
2. Minutes of the Public Meeting of December 9, 2008 were read and approved on a motion by Commissioner Gregg, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Holliday.
3. Rodney Glotfelty, County Health Officer updated the Board of County Commissioners on the following issues:
  - a) Discussion on outdoor wood burning stove/boiler regulation. Draft State of Maryland legislation was presented for review. The Board requested that the Health Department continue to be the agency responsible for this matter and assure that all County Government has input into any final approval at the State level.
  - b) Other issues pending or planned.

4. The Purchasing Department presented a recommendation of bid award for Uniform and Mat Rental Service (bid #08-1113). The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Glotfelty, unanimous by Chairman Holliday, approved an award to UniFirst Corporation.
5. The Purchasing Department presented a recommendation of bid rejection for Refuse Containers – Forty Yard Open Top (bid #08-0814C). The Board of County Commissioners, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, approved this recommendation based on the cost exceeding budget. The Purchasing Department will review specifications and funding sources for these units and a new bid package will be prepared.
6. The Board of County Commissioners conducted a *Public Hearing* to review and consider public comment on a proposed ordinance entitled Garrett County Agricultural Land Preservation District Ordinance. Specifics of the ordinance are outlined in the Public Hearing notice and proposed Resolution. The Board, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, closed the Public Hearing and determined to hold the public commentary period open for a period of two (2) weeks to allow for additional commentary prior to final adoption.
7. The Board of County Commissioners conducted a *Public Hearing* to review and consider public comment on a proposed ordinance entitled Garrett County Electrical Code Ordinance. Specifics of the ordinance are outlined in the Public Hearing notice and proposed Resolution. Public commentary was received and will be taken under advisement. The Board, on a motion by Commissioner Gregg, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Holliday, closed the Public Hearing and determined to hold the public commentary period open for a period of two (2) weeks to take recommendations received on this date under advisement/consideration.
8. Public Commentary. None on this date.
9. The Board of County Commissioners met with the Board of Trustees of the Ruth Enlow Library of Garrett County to discuss a change in policy for closing due to inclement weather and other emergency conditions proposed by employees of the Library. Currently Library policy for closing during these conditions is consistent with County Government Policy. The Board of County Commissioners requested this session to address misinformation within the proposed policy that included inaccurate justification for closure to include statements that the County Roads will reduce services and discontinue maintaining snow removal operations during certain hours. The Board of County Commissioners clarified all points and the

Board of Trustees will take all policy suggestions under advisement prior to any amendment.

10. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
11. Kitzmiller residents Mr. and Mrs. Donald James met with the Board of County Commissioners to voice their opinion on their quarterly inactive sewer equivalent residential unit. Linda Lindsey, Director, Department of Public Utilities and Jeff Broadwater, Accountant, Department of Public Utilities was in attendance for this session.

### **ADMINISTRATIVE SESSION**

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, approved a commitment of up to \$200,000 of the retained AgLand transfer tax as Garrett County's local matching funds for Fiscal Year 2009 Easement Acquisition Program.
3. James Hinebaugh, Director, Department of Economic Development met with the Board of County Commissioners to discuss a number of issues including Adventure Sports Center International (ASCI). On this date the Board approved the following action relative to ASCI. A motion by Commissioner Gregg, which was seconded by Chairman Holliday, and made unanimous by Commissioner Glotfelty, approved the establishment of a \$300,000 line of credit by the County to be available to ASCI in the event of operational emergencies. Proceeds from this line of credit would be considered a no-interest loan and not a grant. The State of Maryland Department of Business and Economic Development, who is a partner along with the United States Department of Agriculture – Rural Development Administration in the restructuring of all debt service obligations with ASCI, has agreed that any debt to the County associated with agreed to restructuring will be paid previous to any debt to the State.
4. The Board of County Commissioners reviewed a letter from Northern Garrett County Rescue Squad, Inc. recommending that Paul Harman be appointed to the Emergency Services Board. The Board will table this matter and wait until the Emergency Services Board reviews on January 12, 2009.

### **ADJOURNMENT**

**Attest:**

\_\_\_\_\_  
R. Lamont Pagenhardt,  
County Administrator

\_\_\_\_\_  
Date

**By Order of the Board,**

\_\_\_\_\_  
Frederick A. Holliday, Chairman  
Board of County Commissioners