

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
July 7, 2009

IN ATTENDANCE

Chairman Dennis G. Glotfelty
Commissioner Ernest J. Gregg
Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting for July 7, 2009. Mr. Pagenhardt also noted several matters to be discussed during the administrative session on this date.
2. Minutes of the Public Meeting of June 23, 2009 and Administrative Session of June 30, 2009 were approved on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty.
3. Gary Mullich, Director, Department of General Services and Department staff updated the Board of County Commissioners on the following matters:
 - a) Update on general department activities to include maintenance and routine assignments.
 - b) Notification that Garrett County Memorial Hospital has requested a site for a record storage facility. Mr. Mullich noted that the County has a possible site at the Public Works location that would be suitable for this purpose. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, agreed to allow Mr. Mullich to work out a lease agreement for this site and purpose.
 - c) Update on Kray Alley - Crellin property and road access dispute.
 - d) Relative to discussion during Administrative Session on June 30, 2009, Mr. Mullich presented a Third Amendment to Grant of Windpark Easement and Easement Agreement and Memorandum of Easement between the Garrett County Sanitary District, Inc., a Maryland

corporation (the "Owner") and Criterion Power Partners, LLC, a Delaware limited liability company ("Developer). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, authorized Chairman Glotfelty to execute the Amendment/Agreement.

- e) Update on expansion and development plans for Cell #4 at the County Landfill. Staff discussed initiating the permit process at this time for future development.
 - f) Other departmental matters.
4. Wendy Yoder, Director, Department of Financial Services updated the Board of County Commissioners on the following matters:
- a) Update on mailing of Fiscal Year 2010 real property tax invoices.
 - b) Notification that the County Tax Office is now collecting real property taxes for all County municipalities.
 - c) Notification that the Audit for Fiscal Year 2009 is in progress. The comprehensive audit completion period will be late due to financial complications with final reporting by Garrett College.
 - d) Account tracking for Garrett County Employees Health Care Plan and Other Post Employment Benefit Plan.
 - e) Notice that a request for proposals for Employee Retirement Plans has been drafted and being review by Department of Financial Services staff and the County Administrator.
 - f) Other departmental matters.
5. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
6. The Board of County Commissioners conducted a *Public Hearing* to receive commentary on community development and housing needs and to offer the opportunity to hear and review an application for the Cherry Glade Commercial Project which the Board proposes to submit to the Maryland Department of Housing and Community Development for funding through the Community Development Block Grant (CDBG) Program. (This is County property on Garrett Highway in Oakland that was the former site of the County Roads Department). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, closed the public hearing and authorized Chairman Glotfelty to execute a Resolution agreeing to the submittal of an application for CDBG funds in the amount not to exceed \$750,000.
7. Pursuant to prior discussion conducted during a Public Hearing on December 23, 2008 and Public Meeting on January 6, 2009 the Board of County Commissioners

took the following executive action relative to consideration for the adoption of a Garrett County Electrical Code by authorized ordinance. Reference can be made to Public Meeting Minutes of December 23, 2009 (agenda item # 7) and January 6, 2009 (agenda item #6). At the Public Meeting of January 6, 2009, the Board had taken executive action to table/defer official action on this matter. On this date the Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous Chairman Glotfelty, officially agreed to revisit this issue and take the following action. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous Chairman Glotfelty, approved the adoption of an Ordinance creating the Garrett County Electrical Code to the Garrett County, Maryland Code of Ordinances, regulating and providing standards for the installation of electrical wiring and apparatus; regulating those who provide electrical services; providing for the issuance of electrical permits, fees, and related inspection requirements; and providing penalties for violation thereof. The effective date of the Ordinance will be January 1, 2010. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, executed a Resolution establishing a fee schedule for electrical and plumbing permit fees to be implemented and assessed by the Department of Planning and Land Development - Office of Permits and Inspections. The effective date of the Resolution will be January 1, 2010.

8. Public Commentary. None on this date.
9. The Board of County Commissioners attended a commemorative/memorial ceremony for former Clerk of the Circuit Court David K. Martin.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved a real property exemption for Fiscal Year 2010 for the following properties owned by Garrett County Community Action:
 - a) Overlook Early Child Education Center
 - b) Grantsville Senior Center
 - c) Vacant Lot (112 Liberty Street, Oakland)
 - d) Liberty Street Center
 - e) Former M&T Bank Building (Kitzmilller)
 - f) Transit Maintenance Facility
 - g) Mountain Laurel Health Center

3. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, appointed Becky Parks to the Garrett County Family Violence Coalition as a representative of the Board. An official letter outlining all terms of appointment will be sent to Ms. Parks under the signature of Chairman Glotfelty.
4. Mr. Pagenhardt reviewed a letter from County Attorney Gorman Getty related to the Administrative Session the Board of County Commissioners conducted with the Maryland Commission on Correctional Standards on June 30, 2009.
5. The Board of County Commissioners authorized Chairman Glotfelty to execute a letter recommending the re-appointment of Margaret Jamison to a three (3) year term on the Bureau of Mines Land Reclamation Committee and the representative from Garrett County. Ms. Jamison has served on this committee since 1987.
6. The Board of County Commissioners met with Bradley Frantz to review amendments to legislation that was reviewed and tentatively agreed to on July 1, 2009 relative to a meeting the Board conducted with representatives of the Garrett County Fire and Rescue Association.
7. James Hinebaugh, Director, Department of Economic Development discussed matters related to the entrance improvement project for Glendale Road/Route 219. Mr. Hinebaugh was granted the authority to negotiate cost share agreements with adjacent commercial developers on the improvement project.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Dennis G. Glotfelty, Chairman
Board of County Commissioners

Date