

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
June 7, 2011

IN ATTENDANCE

Chairman Gregan T. Crawford
Commissioner Robert G. Gatto
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated there were no deletions but 2 additions to the Public Meeting Agenda for June 7, 2011. The Purchasing Department will present 2 additional recommendations of bid award to the Board of County Commissioners. Mr. Pagenhardt also noted several matters to be discussed during the administrative session on this date.
2. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved the Public Meeting Minutes for May 17, 2011 and Executive Session Minutes for May 17, 2011.
3. The Board of County Commissioners executed a Proclamation designating June 14, 2011 as "Flag Day".
4. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel matters. The same motion ended the Executive Session and moved back into public session.
5. The Board of County Commissioners approved the following recommendations of contract/bid award:

CONTRACT AWARDS

- a) Hoyes Run Stream Restoration Project (Contract No. GA3915125). The Board, on a motion by Commissioner Raley, which was seconded by Chairman Crawford, and made unanimous by Commissioner Gatto, approved an award to Earth Shapers, LLC for \$102,238.17. The Board, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved Amendment #2 to the engineering contract between the County and Canaan Valley Institute for amount not to exceed \$3,850.00 to provided additional construction oversight for this project.

- b) Pee Wee Hill Contract No. 1 – Water Extension Project (bid # 11-0512L). The Board, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved an award to Frank Arnold Contractors, Inc. for \$889,362.45.
- c) Pee Will Hill Contract No. 2 – 105,000 Gallon Water Storage Tank (bid #11-0512T). The Board, on a motion by Commissioner Raley, which was seconded by Chairman Crawford, and made unanimous by Commissioner Gatto, approved an award to Ferri Contracting Co., Inc. for \$353,683.00.
- d) McHenry Water System Improvements – Water Service Connections Contract #7 (bid #11-0602). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, approved an award to Robert D. Beitzel Excavating for \$ 377,005.00.

BID AWARDS

- a) Filters (bid # 11-0526F). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley, approved an award to Miller Auto Parts for a number of filter sizes and applicable prices which are on file with the Purchasing Department and the Office of the Board of County Commissioners.
 - b) Crushed Stone Aggregates (bid #11-0519CS). The Board, on a motion by Commissioner Gatto, which was seconded by Chairman Crawford, and made unanimous by Commissioner Raley, approved an award to a number of quarries for various products, County locations, and pickup at the quarry which are on file with the Purchasing Department and the Office of the Board of County Commissioners.
5. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
6. The Board of County Commissioners presented the Fiscal Year 2012 Operating and Capital Budget and all applicable tax rates. Official action by the Board was taken as follows:
- a) The Landfill Bond Ad Valorem Tax - \$0.0400
Tax rate approved on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford.
 - b) Supplemental Levy for Special Taxing Areas – The Ad Valorem Tax – Garrett County Sanitary District.
 - 1)Bloomington Sanitary District – Water - \$0.1400
 - 2)Chestnut Ridge Sewer Sanitary District - \$0.2400
 - 3)Deer Park Sewer Sanitary District - \$0.1500
 - 4)Deer Park Water Sanitary District - \$0.1500
 - 5)Friendsville Water Sanitary District - \$0.0700
 - 6)Friendsville Sewer - \$0.0900
 - 7)Jennings Sewer Sanitary District - \$0.1300
 - 8)McHenry Water Sanitary District - \$0.0200
 - 9)Meadow Mountain Sewer Sanitary District - \$0.0600
 - 10) Mountain Lake Park – Loch Lynn Sewer Sanitary District - \$0.0400

- 11) Mountain Lake Park – Loch Lynn Water Sanitary District - \$0.0100
- 12) Keyser’s Ridge Water Sanitary District - \$0.5000

All tax rates approved on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford.

c) The Real Property Tax (to include tax rate excluding fire tax, special fire tax levy per \$100, and Landfill Bond Tax)

- 1) Mountain Lake Park - \$0.9390
- 2) All other areas - \$0.9900

All tax rates approved on a motion by Commissioner Gatto, which was seconded by Commissioner Raley, and made unanimous by Chairman Crawford.

d) Public Utilities Tax (to include tax rate excluding fire tax, special fire tax levy per \$100, and Landfill Bond Tax)

1. Mountain Lake Park - \$2.3475
2. All other areas - \$2.4750

All tax rates approved on a motion by Commissioner Gatto, which was seconded by Commissioner Raley, and made unanimous by Chairman Crawford.

e) Fiscal Year 2012 Operating and Capital Budget - \$73,199,802

Budget approved on a motion by Chairman Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley.

Chairman Crawford, Commissioner Gatto, and Commissioner Raley each provided their thoughts on the approved budget, the budgetary review and approval process, and future financial planning for the future. Each County Commissioner expressed their appreciation to staff and especially the taxpayers and citizens of Garrett County.

7. The Board of County Commissioners, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, re-appointed Mr. Pagenhardt as County Administrator to a four year term commencing on June 13, 2011 through June 12, 2015.
8. In compliance with the Maryland Open Meetings Act under section 10-508, a record of the Executive Session for May 17, 2011 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners. The Board of County Commissioners, on a motion by Chairman Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel matters. The same motion ended the Executive Session. The Board and Mr. Pagenhardt reviewed the re-appointment of Mr. Pagenhardt as County Administrator. After deliberation, the Board unanimously agreed to re-appoint Mr. Pagenhardt to a term of 4 years to begin on June 13, 2011 through June 12, 2015. The Board will execute an official Statement of Executive Action/Approval and make an official announcement on June 7, 2011.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of administrative correspondence and other matters with the Board of County Commissioners.
2. The Board of County Commissioners authorized Chairman Crawford to execute on behalf of the Board Fiscal Year 2011 Audit Engagement Letters for Garrett County Government, Landfill Resource Conservation & Recovery Act (RCRA), and 911.
3. The Board of County Commissioners met with Judge James Sherbin; Sheriff Robert Corley; Chief Deputy Major Michael Bittinger; State's Attorney Lisa Thayer Welch; and Circuit Court Security Officer William Graham to discuss courthouse security. Specific areas of consideration and discussion were concerning securing all access doors and moving the security check area to a central location. The Board asked that the Mr. Graham contact the Administrative Office of the Courts to inquire about potential funds for this purpose.

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Gregan T. Crawford, Chairman
Board of County Commissioners

Date