

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
June 21, 2011

IN ATTENDANCE

Chairman Gregan T. Crawford
Commissioner Robert G. Gatto
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated there was one addition and no deletions to the Public Meeting Agenda for June 21, 2011. The Purchasing Department will present a recommendation of bid award for the Cherry Glade Road Construction Project. Mr. Pagenhardt also noted several matters to be discussed during the administrative session on this date.
2. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved the Public Meeting Minutes and Executive Session Minutes for June 7, 2011.
3. Greg Safko, President, Joanna M. Nicolay Melanoma Foundation briefed the Board of County Commissioners on organization and sponsored events to include the 2011 Gran Fondo "Win – The – Fight" Cycling Event scheduled for June 25 at Deep Creek Lake and the "TRI – TO – WIN" SavageMan Triathlon scheduled for September 18 and 19 in Garrett County. The Board expressed their appreciation to the Foundation for their efforts and positive recognition that the events have had for Garrett County. Questions and issues of potential emergency situations and road closure concerns were addressed.
4. The Purchasing Department presented the following recommendations of bid award to the Board of County Commissioners:
 - a) Culvert Pipe (bid #10-0602C). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, approved a bid award to Chemung Supply Corporation and HD Supply Waterworks for specified costs for specific size pipe. Copy of bid award is on file with the Purchasing Department.
 - b) Replacement of Courthouse Cooling Tower (bid #11-0519CT). The Board, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved a bid award to South Mountain Mechanical Contractors for \$\$43,916.00

- c) Hot Mix Asphalt (bid #11-0519HM). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley, approved a bid award to Keystone Lime Company, Inc. for 12.5 millimeter certified @ \$56.90 per ton, 9.5 millimeter certified @ \$61.00, and 19.0 millimeter certified @ \$53.60 per ton. The estimated contract value is \$3,284,900.00
 - d) Motor Oil and Grease (bid #11-0602MO). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, approved a bid award to Bedford Valley Petroleum for specified costs for specific oil and lubricant products which are on file with the Purchasing Department.
 - e) Request for Change Order – Cell #4 Development. The Board, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved the Change Order in the amount of \$174,344.00. (Funds for this additional work for all phases is included in the Garrett County Solid Waste Capital Account as certified by the Department of Financial Services). Chairman Crawford, on behalf of the Board, executed the Amendment to the Owner-Engineer Agreement.
 - f) Contract No. GA399ZM1 – F.A. Project No. APL – 3 (199) E – Cherry Glade Road Construction Project. The Board, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved a bid award to Beitzel Corporation for \$415,602.01. The project is \$128,243.39 or 24% under the original engineer’s estimate with funding in the amount by a Federal Highway Administration/Appalachian Regional Commission Grant of \$600,000.
5. The Board of County Commissioners reviewed a recommendation to adopt Amendments to the 2008 Garrett County Comprehensive Plan that would outline the inclusion of the Garrett County Heritage Area Management Plan. The Amendments as presented were approved by the Garrett County Planning Commission on June 15, 2011. These Amendments are included as an attachment to the public meeting minutes. The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, approved Amendment I, Amendment II, and Amendment III as presented. The same motion approved the execution of an official Resolution by the Board and Mr. Pagenhardt.
6. The Board of County Commissioners, on a motion by Chairman Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley, approved the execution of a Resolution authorizing the submission of the Heritage Area Management Plan for approval by the Maryland Heritage Areas Authority and authorizes the Garrett County Heritage Area Plan Technical Advisory Committee to make that submission on behalf of the Board of County Commissioners.
7. Public Commentary. None on this date.
8. Wendy Yoder, Director, Department of Financial Services and Scott Weeks, Assistant Director, Department of Financial Services reviewed a Governmental Accounting Standards Board - GASB 54 requirement for fund balance policy. The Board of County Commissioners, on a motion by Chairman Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley, approved the policy recommendation as presented on this date. Under

GASB 54, certain classifications have been redefined for Fiscal Year 2012. The Board, on a motion by Commissioner Gatto, which was seconded by Commissioner Raley, and made unanimous by Chairman Crawford, approved the execution of a Resolution that listed the applicability and definitions of the Comprehensive Fund Balance Policy.

9. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
10. The Board of County Commissioners, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Raley, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel matters. The same motion ended the Executive Session.

ADMINISTRATIVE SESSION

1. County Attorney Gorman Getty reviewed legislative matters with the Board of County Commissioners relative to the Garrett County Ethics Ordinance. The Board was presented with 2 draft ordinances that will be in compliance with all legislative requirements and requested that the Board and Mr. Pagenhardt review and advise. Final adoption must occur prior to October 1, 2011.
2. Mr. Pagenhardt reviewed a number of administrative correspondence and other matters with the Board of County Commissioners.
3. The Board of County Commissioners, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, granted a real property tax abatement for the following properties owned by Garrett County Community Action Committee, Inc.:
 - a) Overlook Early Child Education Center
 - b) Grantsville Senior Center
 - c) Lot @112 Liberty Street, Oakland
 - d) Liberty Street Center, Oakland
 - e) Former M&T Bank Building, Kitzmiller
 - f) Transit Maintenance Facility

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Gegan T. Crawford, Chairman
Board of County Commissioners

Date