

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
June 18, 2013

IN ATTENDANCE

Chairman Robert G. Gatto
Commissioner Gregan T. Crawford
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

ADMINISTRATIVE SESSION

1. The Board of County Commissioners reviewed the following matters which will be placed on the Public Meeting Agenda on this date. Wendy Yoder, Director, Department of Financial Services was in attendance.
 - a) Review of funding for the Southern Middle School Renovation Project.
 - b) Review of request from the Board of Education to retain Fiscal Year 2013 funds that are over the \$500,000 limit. Consistent with the Carryover Policy of December 2008, Mr. Pagenhardt will request more specific information of where the funds would be directed.
2. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss economic development matters. The same motion ended the Executive Session.
3. The Board of County Commissioners reviewed the following matters which will be placed on the Public Meeting Agenda on this date for final action and approval. John Nelson, Director, Department of Planning and Land Development and William DeVore, Zoning Administrator, Department of Planning and Land Development were in attendance.
 - a) Review of Fiscal Year 2014 Program Open Space Funds.
 - b) Review of application for reimbursement from Harbor Community under the Shoreline Stabilization Incentive Program.
 - c) Review of State of Maryland Consolidated Transportation 2014 Plan –Garrett County Priority List.
4. Edgar Uphold, Supervisor, Department of Facilities and Maintenance briefed the Board of County Commissioners on the Garrett County Energy Conservation Project.
5. Richard MacLennan, President, Garrett College met with the Board of County Commissioners to present a modification to the Garrett County Scholarship Agreement. SB 740 – College Readiness and Completion Act of 2013. This legislation shifts the tuition responsibility for high school students taking college classes (dual enrollment) to the public school district and potentially to non-free and reduced meal student families. The Board agreed to recommended modifications to the Scholarship Agreement as proposed by Dr. MacLennan.

6. Mr. Pagenhardt reviewed a number of administrative, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.
7. The Board of County Commissioners reviewed potential agenda subjects and matters to be discussed during the proposed joint Garrett County Public School System public forum with the Board and the Elected Members of the Board of Education.
8. The Board of County Commissioners approved and authorized Chairman Gatto and Mr. Pagenhardt to execute a Modification to the Deep Creek Lake Sediment Study Phase II Agreement that will extend the from June 30, 2013 to December 31, 2013.

PUBLIC SESSION

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

1. Additions/deletions to public meeting agenda. Mr. Pagenhardt indicated there was one addition and one deletion to the Public Meeting Agenda for June 18, 2013. Real property tax abatements were requested by Garrett County Memorial Hospital and Garrett County Community Action Committee. The scheduled session to consider funding for the Southern Middle School Renovation Project will be canceled on the agenda. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Chairman Gatto, and made unanimous by Commissioner Crawford, approved the Public Meeting Agenda for June 18, 2013.
2. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved the Public Meeting Minutes for June 4, 2013 and Executive Session Minutes of June 12, 2013.
3. The Board of County Commissioners provided an update of the boards, committees, and commission meetings they have attended and participated in since the last public meeting.
4. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Crawford, and made unanimous by Chairman Gatto, approved and executed a Resolution adopting the following road names to be included in the Garrett County Road Name Index:
 - a) Cherry Creek Point Drive
 - b) Business Park Drive
 - c) Blue Moon Rising Way
 - d) Bedingfield West Drive
 - e) Bedingfield East Drive
 - f) John Kellam Court
 - g) Dale Harvey Lane
5. The Purchasing Department presented a request for proposal recommendation for Bond Counsel Services (RFP #13-530BC). The Board, on a motion by Commissioner Raley, which was seconded by Commissioner Crawford, and made unanimous by Chairman Gatto, approved an award to Funk & Bolton P.A. for an initial contract period of July 1, 2013 through June 30, 2014 with the possibility of

4 additional 1 year extensions based on the fees provided and with the mutual consent of both parties. Specifics of the contract award and blended hourly rates on file with the Purchasing Department.

6. The Department of Planning & Land Development presented Fiscal Year 2014 Program Open Space Project requests to the Board of County Commissioners. Nine sponsors submitted requests for funding in the amount of \$363,348 with \$164,984 available for approval of apportionment. The Board, on a motion by Commissioner Crawford, which was seconded by Chairman Gatto presented allocations for approval which are included as **Exhibit 1** of these public meeting minutes. Commissioner Raley disclosed for the public record that he was the author of the Eastern Garrett Rec and Park Association request. The Board then unanimously approved the funding allocation presented.
7. The Board of County Commissioners on a motion by Chairman Gatto, which was seconded by Commissioner Crawford, and made unanimous by Commissioner Raley, denied a request for reimbursement from Harbor Community under the Shoreline Stabilization Incentive Policy. The intent of the policy was specifically for shoreline stabilization and this request does not qualify under the provisions of the policy.

Commissioner Raley asked that public discussion be scheduled for a future public meeting to consider extending the Policy through October 2015.

8. The Board of County Commissioners on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved US 219 North (Chestnut Ridge Road) and US 219 Relocated (Oakland Bypass) is to remain the County's top two (2) Capital Project Priorities for the State of Maryland Consolidated Transportation 2014 Plan. The intersection of Maryland 135 and Sand Flat Road was added to the list of priorities as a safety enhancement. Oakland Drive, MD 826 A from Southern High School to Deer Park Avenue, Sidewalk Streetscape Project; MD 495 and New Germany Road Intersection; US 219 Resurfacing from Omar Street to Lowes Home Store Entrance; and MD 546 Bridge over I-68 Deck Replacement will carryover from 2013 to 2014.
9. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved real property tax abatements for the following properties owned by the Board of Governors of Garrett County Memorial Hospital:
 - a) Lot 61-69 Pythian Avenue (Tressler)
 - b) 15.94 acres w/s Pythian Avenue (Undeveloped)
 - c) Lots 70-80 Pythian Avenue (Medical Office Building)
 - d) 307 North Fourth Street (Browning House)
 - e) s/s Francis Sanders Drive W (Storage Building)
 - f) 222 North Fourth Street (Darby House)
10. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved real property tax abatement for the following properties owned by Garrett County Community Action Committee, Inc.:

- a) Overlook Early Childhood Education Center (41 High View Drive, Oakland, Maryland)
- b) Grantsville Senior Center (125 Durst Circle, Grantsville, Maryland)
- c) Lot. (112 Liberty Street, Oakland, Maryland)
- d) Liberty Street Center (360 West Liberty Street, Oakland, Maryland)
- e) Former M&T Bank Building (224 Main Street, Kitzmiller, Maryland)
- f) Transit Maintenance Facility (225 Francis Sanders Lane, Oakland, Maryland)

11. Commissioner Raley noted that the Gran Fondo event is Saturday June 22 and he encouraged the public to be patient and supportive of the event that supports the Joanna M. Nicolay Melanoma Foundation.

12. Public Commentary.

- Questions from the media and public on the proposed joint public meeting of the Board of County Commissioners and Elected Members of the Board of Education.
- Comments from Barbara Beelar, Friends of Deep Creek Lake, on culvert and road drainage in the Deep Creek Watershed.

13. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the Board's meeting and committee schedule for the forthcoming weeks.

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Robert G. Gatto, Chairman
Board of County Commissioners

Date

EXHIBIT 1

<i>Program Open Space Funding Requests for Fiscal Year 2014</i>							
Sponsor	Project Name	Project Name, Project Description	Acquisition Funding Requests	Development Funding Requests	Total	POS Funds w/10% Local Match	Recommended Funding
1	Garrett County	Avilton Community Association Avilton Community Association Avilton Community Association Avilton Community Association	Metal perforated picnic table-8 ft 4 Post 6 seat swing set Perforated benches- 6 ft Rope and bar climb	\$ 8,000.00 \$ 4,000.00 \$ 2,500.00 \$ 6,500.00		\$ 8,888.80 \$ 4,444.40 \$ 2,777.75 \$ 7,222.15	\$ 8,000.00
		Avilton Community Association Total			\$ 21,000.00		\$ 8,000.00
2	Town of Oakland	Oakland Armory/Community Center Broadford Park Broadford Park	Bocece Court- boundaries, court surface materials and equipment Overflow parking at the Little League fields- Phase 2 Pole building for activities next to the overflow parking lot	\$ 3,000.00 \$ 20,000.00 \$ 50,000.00		\$ 3,333.30 \$ 22,222.00 \$ 55,555.00	\$ 23,000.00
		Town of Oakland Total			\$ 73,000.00		\$ 23,000.00
3	Bloomington Fire Dept.	Bloomington Vol Fire Department Bloomington Vol Fire Department Bloomington Vol Fire Department	Walking track Pavilion Upgrade basketball court	\$ 7,495.00 \$ 14,495.00 \$ 2,900.00		\$ 8,327.69 \$ 16,105.39 \$ 3,222.19	\$ 24,890.00
		Bloomington Total			\$ 24,890.00		\$ 24,890.00
4	Town of Grantsville	Town Park Improvements Town Park Improvements Town Park Improvements Town Park Improvements Town Park Improvements Town Park Improvements Town Park Improvements Town Park Improvements	Base paving of new parking lot Top coat paving of the walking track Four stainless steel sinks for existing restrooms Four Xlerator hand dryers Eight stainless steel toilet tissue holders Eight comfort height two piece toilets Two multi station trough urinals	\$ 17,675.00 \$ 12,325.00 \$ 5,238.56 \$ 1,600.00 \$ 668.00 \$ 2,100.88 \$ 2,960.98		\$ 19,638.69 \$ 1,777.76 \$ 742.21 \$ 2,334.29 \$ 742.21 \$ 2,334.29 \$ 3,289.94	\$ 12,568.42
		Town of Grantsville Total			\$ 42,568.42		\$ 12,568.42
5	Town of Friendsville	Parking lot along Route 742 Parking lot along Route 742 Parking lot along Route 742	Gravel for boater, hiker, biker parking lot Lighting for boater, hiker, biker parking lot Landscaping, shrubs and picnic tables for boater, hiker, biker parking lot	\$ 10,000.00 \$ 25,000.00 \$ 5,000.00		\$ 11,111.00 \$ 27,777.50 \$ 5,555.50	\$ 40,000.00
		Friendsville Total			\$ 40,000.00		\$ 40,000.00
6	Garrett County	Eastern Garrett Rec and Park Assoc	Metal roofing consession stand and pavilion, razing of old restroom facilities ventilation of newer restrooms and lighting on pavilion walkways	\$ 12,500.00		\$ 13,888.75	\$ 12,475.28
		Eastern Garrett Total			\$ 12,500.00		\$ 12,475.28
7	Garrett County	Gar Co Board of Ed- SHS tennis cts Gar Co Board of Ed- SHS tennis cts Gar Co Board of Ed- SMS tennis cts	Conversion of existing basketball court to a new tennis court Renovation, resurfacing and fencing at two existing courts at Southern High Construction of a new, complete tennis court at Southern Middle School	\$ 49,740.00 \$ 33,300.00 \$ 55,600.00		\$ 55,266.11 \$ 36,999.63 \$ 61,777.16	\$ 33,300.00
		Board of Education Total			\$ 138,640.00		\$ 33,300.00
8	Garrett County	Casselman Valley AYSO	Install a storage barn to store non food items Topsolil and seed worn areas of playing fields	\$ 2,500.00 \$ 5,500.00		\$ 2,777.75 \$ 6,111.05	\$ 8,000.00
		Casselman Valley Total			\$ 8,000.00		\$ 8,000.00
9	Town of Loch Lynn	Town Park Improvements	Two security cameras, DVR and installation Additional funds to install a third security camera, DVR and installation	\$ 2,000.00 \$ 750.00		\$ 2,222.20 \$ 833.33	\$ 2,750.00
		Loch Lynn Total			\$ 2,750.00		\$ 2,750.00
		<i>Total request for 2014</i>			\$ 363,348.42		
		<i>Total acquisition request for 2014</i>	\$ -				
		<i>Total development request for 2014</i>		\$ 363,348.42			\$ 164,983.70
		<i>2014 Program Open Space Funds to be applied to the County's available funds</i>		\$ 164,983.70	per DNR letter dated May 20, 2013		
		<i>Difference</i>		\$ 198,364.72			