

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
February 4, 2014

IN ATTENDANCE

Chairman Robert G. Gatto
Commissioner Gregan T. Crawford
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

ADMINISTRATIVE SESSION

1. The Board of County Commissioners reviewed and executed letters of support and opinion on:
HB 252 – Vehicle Laws – Maximum Speed Limits – Interstate 68
HB 409 – Environment – Hydraulic Fracturing Wastewater – Prohibited Acts
HB 535 – Natural Gas Severance Tax and Impact Account
SB 360 – Natural Gas – Hydraulic Fracturing – Prohibition

PUBLIC SESSION

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

1. Additions/deletions to public meeting agenda. Mr. Pagenhardt indicated there were no additions and no deletions to the Public Meeting Agenda for February 4, 2014. The Board, on a motion by Commissioner Raley, which was seconded by Chairman Gatto, and made unanimous by Commissioner Crawford, approved the Public Meeting Agenda for February 4, 2014.
2. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved the Public Meeting Minutes for January 14, 2014 and Executive Session Minutes for January 14, 2014.
3. The Board of County Commissioners provided an update of the boards, committees, and commission meetings they have attended and participated in since the last public meeting.
4. The Board of County Commissioners were presented operational updates from the following departments and agencies:
 - Western Maryland Consortium. Fiscal Year 2014 update of workforce development and on the job training programs.
 - County Airport. Airport Manager Edward Kelley presented Garrett County Airport Annual statistics to include total yearly income, hangar rental income, and combined yearly total sales of Jet A and AVGAS; status of Airport Advisory Commission meetings to include Commission review of Airport Master Layout Plan; request to schedule the 2014 Wings and Wheels Event date; status of installation of power generator; Airport Rules

and Regulations comments, review and final adoption by the Board; and other departmental matters.

- County Animal Control Office. Update and presentation of 2013 annual statistics; suggestion that the Board amend the current Animal Control Ordinance to add additional text relative to enforcement of residential animal control during subzero temperatures; and other departmental matters.

5. Duane Yoder, President, Garrett County Community Action Committee presented the Municipal Sustainable Communities Designation Report to the Board of County Commissioners. In attendance for this session were Town of Mountain Lake Park Mayor Britten Martin, Town of Oakland Mayor Margaret Jamison, and Town of Friendsville Mayor Spencer Schlossnagle. Special projects have been developed for all municipalities listed by Key plans and strategies included business and economic development; infrastructure and capital improvements; community development; parks and recreation; and historic preservation. Statistics to include population patterns, housing data, economic status and education, household characteristics, and baseline information was presented at this time and are on file for public review with Community Action or the Board of County Commissioners Office.

Those in attendance commended the cooperation between the 8 local municipalities and the County.

6. The Board of County Commissioners, on motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved a recommendation of Contract Extension – Office Furniture (bid #13-0524F) to Douron, Inc. that includes a 57.3% discount from Hon manufacturers price list. Prior to the final vote on the motion Commissioner Raley raised the question of looking at local businesses.
7. The Board of County Commissioners announced the following organizational structure decisions:
 - John Nelson retired as Director of the Department of Planning and Land Development on January 31, 2014. John began his career with the County in 1977 and is highly recognized region wide for his professional knowledge, expertise in all areas under his authority, and planning proficiency. Based on Mr. Nelson’s decision to retire, the Department of Community Planning and Development will be created and will include 3 offices – Planning and Land Management, Permits and Inspection Services, and Economic Development. Michael Koch, currently the Director of the Department of Economic has been appointed as Executive Director of the Department of Community Planning and Development. Deborah Carpenter will serve as the Assistant Director - Planning and Land Management Office; James Torrington will serve as the Assistant Director – Permits and Inspection Services Office; and Frank Shap will continue as Assistant Director with the Economic Development Office. These 4 individuals are proven professionals and the Board of County Commissioners and County Administrator have the utmost confidence in their leadership capability.
 - Wendy Yoder announced her intent to retire as Director of the Department of Financial Services on February 28, 2014. Wendy began her tenure with the County is 1983 and she has been a highly respected financial professional who has always demonstrated an

extensive knowledge of every aspect relative to her areas of jurisdiction and responsibility. Scott Weeks, Assistant Director with the Department of Financial Services has been appointed to replace Ms. Yoder. Mr. Weeks is a multitasked and intelligent financial manager who has been with the County since 1997. The County is very privileged to be able to transition him into this director position.

Each Commissioner expressed their appreciation and gratitude to Mr. Nelson and Ms. Yoder for their years of dedicated service to County Government.

8. Public Commentary. None on this date.
9. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, appointed Richard Schiff to serve as a Member of the Planning Commission. An official letter will be sent to Mr. Schiff under the signature of Chairman Gatto outlining the terms of this appointment.
10. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the Board's meeting and committee schedule for the forthcoming weeks.
11. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for January 21, 2014 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel matters. The same motion ended the Executive Session. There will be no public disclosure of these matters at this time.

ADJOURNMENT OF PUBLIC SESSION

ADMINISTRATIVE SESSION

Mr. Pagenhardt reviewed a number of administrative, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners. No official action was taken by the Board at this time.

Attest:

By Order of the Board,

R. Lamont Pagenhardt
County Administrator

Robert G. Gatto, Chairman
Board of County Commissioners

Date