

BOARD OF GARRETT COUNTY COMMISSIONERS
ADMINISTRATIVE SESSION
April 7, 2014

IN ATTENDANCE

Chairman Robert G. Gatto
Commissioner Gregan T. Crawford
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

1. The Board of County Commissioners discussed the Mountain Massacre Road Race, Garrett County Gran Fondo, and SavageCamp Triathlon Training Camp events scheduled for 2014. Chief Deputy Major Michael Bittinger was in attendance for this session. The concern and point of discussion on this event was the financial impact on the Sheriff's Department budget and other operational/scheduling issues. The Board would like to continue to support these events and agreed to supplement the cost of overtime and associated costs for these events.
2. Discussion on SRT (Special Response Team) incentive policy that is proposed by Sheriff Corley. Major Bittinger and Mr. Pagenhardt will continue to work on drafting this policy.
3. The Board of County Commissioners was presented with discussion points on Emergency Medical Services Memorandum of Understanding with Southern Garrett Rescue and Northern Garrett Rescue Squads. Brian Bowers, Director, Purchasing Department; Scott Weeks, Director, Department of Financial Services; and Wayne Tiemersma, Emergency Medical Services Chief, Department of Public Safety and Emergency Management were in attendance. The County Attorney had provided his opinion on this. The Board, on a motion by Commissioner Crawford, which was seconded by Chairman Gatto, and made unanimous by Commissioner Raley, approved an Addendum to the Memorandum of Understanding which is included to these administrative meeting minutes as **Exhibit 1**.
4. The Board of County Commissioners reviewed a number of budget and financial issues. Mr. Weeks was in attendance for this session at which time the Board provided guidance on Fiscal Year 2015 Budget to include real property tax rate, long-term capital project funding, and commitment of funding requests from Garrett College and Ruth Enlow Library. The Board also was presented with financial reports by Mr. Pagenhardt and Mr. Weeks for the Garrett County Public School System operating and capital funding. Discussion and review included approved Loss Limitation funding and the Board's decision to provide funding for Fiscal Year 2015 that is listing in **Exhibit 2** of these administrative meeting minutes.
5. The Board reviewed other pending issues and informational issues to include:
 - Hydrilla Control Project funding in partnership with the State of Maryland Department of Natural Resources and Deep Creek Lake Property Owners Association.
 - Review of Commissioner Crawford's proposal to create a Deep Creek Lake Trust Fund

6. Mr. Pagenhardt reviewed a number of administrative and managerial issues under his jurisdiction and responsibility.

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Robert G. Gatto, Chairman
Board of County Commissioners

Date

Memorandum of Understanding addendum cost share agreement

Effective date: 1/1/2014

In an effort to provide an equitable cost share billing of County EMS personnel, the previous practice of equal shares of \$18,700.00 per quarter by Northern Garrett County Rescue Squad (NGCRS) and Southern Garrett County Rescue Squad (SGCRS) will be replaced by a percentage based billing of shift coverage as outlined below.

The cost share of billing shall remain \$37,500.00 per quarter by annual calendar year. The above amount shall be divided between both NGCRS and SGCRS based on assigned station/company unit shifts by County EMS staff. The total number of shifts filled in a quarter shall be equal to 100% of the billing total and be divided between both organizations by percentage of shift usage by organization.

Administrative and leave shifts (Vacation, Personal, Holiday and Sick leave) shall not be counted toward the cumulative percentage within the quarterly billing cycle.

Addendum Approved

Darryl W. Teato 3/28/14

NGCRS Chairperson/ Date

Kevin. Smith 3-10-14

SGCRS Chairperson/ Date

[Signature] 3/10/2014

Garrett County EMS Chief/ Date

[Signature] 3/10/14

Garrett County EM Director/ Date

[Signature] 4/7/14

County Administrator/ Date

[Signature] 4/7/14

Chairman/ Date

EXHIBIT 2

GARRETT COUNTY PUBLIC SCHOOL SYSTEM OPERATING FUNDING MODEL		
FISCAL YEAR 2015		
ORIGINAL APPROPRIATION		ACTUAL APPROPRIATION
1,000,000	Transfer - Healthcare Trust	1,000,000
500,000	State Loss Limitation	464,103
500,000	County Appropriation	535,897
200,000	GCPSS Cost Reduction	200,000
2,200,000	TOTAL	2,200,000
Fiscal Year 2014		Fiscal Year 2015
25,359,000	GCPSS Appropriation	25,359,000
	Approved Additional Funding	535,897
	Subtotal	25,894,897
842,544	Pension Obligation	1,077,988
26,201,544	TOTAL	26,972,885
Fiscal Year 2014		Fiscal Year 2015
26,201,544	Total Appropriation	26,972,885
Option 1	Additional Operating Funding - Requested for Fiscal Year 2015	700,000
	TOTAL FUNDING	27,672,885
	Funding at MOE - Fiscal Year 2015 (FYI only)	25,588,966