

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
May 20, 2014

IN ATTENDANCE

Chairman Robert G. Gatto
Commissioner Gregan T. Crawford
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

ADMINISTRATIVE SESSION

1. The Board of County Commissioners met with Chief Deputy Major Michael Bittinger and Kenny Collins 911 Operations Supervisor to discuss 911 Center Communications Equipment requested in the Fiscal Year 2015 Budget. Department of Financial Services Director Scott Weeks was in attendance.
2. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, executed a Resolution that:
 - a) The Maryland State Police is hereby designated, in the place and stead of the Garrett County Sheriff's Department, as the Primary Law Enforcement Unit for Garrett County in regards to the enforcement of the regulations as set forth in Title 17, Subtitle 10 in Title 12 of the Annotated Code of Maryland, Business Regulations Article; and
 - b) The Maryland State Policy shall receive records in attendance with 12-304 and 17-1011 of the Annotated Code of Maryland, Business Regulations Article.
3. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss economic development matters. The same motion ended the Executive Session.
4. The Purchasing Department presented the following recommendations of bid award to the Board of County Commissioners:
 - Recommendation of bid award – Chain and Augers (bid #14-0403CA). The Board, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, awarded the bid award to Chemung Supply Corp. Specifics of the bid tabulation are on file with the Purchasing Department.
 - Recommendation of bid award – Liquid Asphalt (bid #14-0417LA). The Board, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, awarded the bid award to Hammaker East, Ltd. Specifics of the bid tabulation are on file with the Purchasing Department.
 - Recommendation of bid award – Hot Mix Asphalt (bid #0403HM). The Board, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, awarded the bid award to Keystone Lime Company, Inc., Belt Paving, Inc., and IA Construction Corp. Specifics of the bid tabulation are on file with the Purchasing Department.

5. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, appointed the following persons to the Garrett County Mental Health Advisory Committee:

Appointed

- Kathy Schrock
- Beth Johnson
- Terry White
- Les McDaniel

Reappointed

- Dawn Graves
- Carrie Getson
- Charley Briskey
- Debby Ward
- Jeffrey O'Neal
- Mary Ellen Nasif
- Thomas Dabney

The same motion also removed the following persons from the Committee:

- Sandra Giove
- Patricia Schrock
- Anne Albright
- Lisa Serafass

Official letters will be sent to all appointees under the signature of Chairman Gatto outlining the terms of appointment.

6. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, appointed Diane Boller and Suzanne Fowler to the Garrett County Department of Social Services Advisory Board. Official letters will be sent to all appointees under the signature of Chairman Gatto outlining the terms of appointment.
7. Mr. Pagenhardt presented the Board with notification that the term of appointment for John Marple on the Garrett County Property Tax Assessment Appeal Board will expire June 30, 2014. Mr. Marple has indicated to Mr. Pagenhardt that he will not seek reappointment and a letter from the Governor has been received that noted this decision and a request that the Board of County Commissioners submit names for consideration of appointment. The Board decided to solicit names for consideration which will be sent to the Governor for official appointment.
8. Mr. Pagenhardt presented the Board with notification that Patty Battista has resigned from the Licensing and Enforcement Board of Appeals. The Board decided to solicit names for consideration for official appointment.
9. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, reappointed Bruce Swift and Wayne Harman to the Deep Creek Watershed Board of Zoning Appeals. Official letters will be sent to all appointees under the signature of Chairman Gatto outlining the terms of appointment.

10. The Board of County Commissioners executed a Resolution that authorized the submittal of an application for Community Development Block Grant funds in the amount of \$800,000 for the following projects which were presented and approved as part of the May 6, 2014 Public Hearing:
 - County-wide home repair and rehab program
 - Garrett County Community Action home ownership program
 - Acquisition assistance for the Meadows Senior Housing renovation project
11. The Board of County Commissioners discussed cost share funding for the Hydrilla mitigation/control in targeted areas of Deep Creek Lake with the State of Maryland Department of Natural Resources and the Deep Creek Lake Property Owners Association. The Board agreed to the concept of cost share for funding participation but the actual amount of contribution will be determined when additional funding is final.
12. During the Administrative Session on May 6, 2014 the Board of County Commissioners reviewed a funding request for the Southern Middle School dog park. At that time, Chairman Gatto had requested that this matter be placed on hold. Chairman Gatto will present to the Garrett County Traffic Advisory Committee on May 21, 2014.
13. Mr. Pagenhardt updated the Board of County Commissioners on his ongoing dialog with Wisp Resort, National Land Partners, and Homeowner Associations relative to the snow removal operations on Wisp Mountain Road and Overlook Pass for the 2013 – 2014 winter snow removal operations. The Master Homeowners Association’s annual meeting is scheduled for June 28, 2014 and at that time cost share for the 2013 – 2014 period will be placed on its agenda.
14. Chairman Gatto and Mr. Pagenhardt executed an Agreement and Release between the Board of County Commissioners and Joshua E. Swartzentruber. The Board had reviewed and concurred to the provisions of this Agreement and Release on April 1, 2014 and therefore authorized the execution on this date.
15. Mr. Pagenhardt reviewed a number of administrative, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

PUBLIC SESSION

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

1. Additions/deletions to public meeting agenda. Mr. Pagenhardt indicated there were no additions or deletions to the Public Meeting Agenda for May 20, 2014. The Board, on a motion by Commissioner Raley, which was seconded by Chairman Gatto, and made unanimous by Commissioner Crawford, approved the Public Meeting Agenda for May 20, 2014.
2. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved the Public Meeting Minutes for May 6, 2014, Executive Session Minutes of May 9, 2014, and Administrative Session Minutes for May 9, 2014.

3. The Board of County Commissioners, Mr. Pagenhardt, and Scott Weeks, Director, Department of Financial Services presented the Recommended Fiscal Year 2015 Operating and Capital Budget. Attached to these public meeting minutes are exhibits showing budget summary reports referenced on this date. The Board will continue to review the draft budget with final approval and adoption scheduled for the June 3, 2014 Public Meeting. Public commentary and questions were taken by the Board.

ADJOURNMENT OF PUBLIC SESSION

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Robert G. Gatto, Chairman
Board of County Commissioners

Date

GARRETT COUNTY PUBLIC SCHOOL SYSTEM OPERATING FUNDING MODEL

FISCAL YEAR 2015

		FISCAL YEAR 2015 - \$2,200,000 Funding Deficit Plan	
Preliminary Plan - Funding of Deficit			Actual Plan - Funding of Deficit
1,000,000	Transfer - Healthcare Trust		1,000,000
500,000	State Loss Limitation		464,103
500,000	County Appropriation		535,897
200,000	GCPSS Cost Reduction		200,000
2,200,000	TOTAL		2,200,000
Fiscal Year 2014			Fiscal Year 2015
25,359,000	GCPSS Appropriation		25,359,000
	Additional Funding		535,897
	Subtotal		25,894,897
842,544	Pension Obligation		1,077,988
26,201,544	TOTAL		26,972,885
26,201,544	Total Appropriation		26,972,885
	Approved Funding Increase 2015		771,341
	Percentage Increase 2015 vs. 2014		2.86%
	Additional Operating Funding - Requested for Fiscal Year 2015	\$	261,135
	TOTAL OPERATING APPROPRIATION REQUEST		27,234,020
	Capital Funding Requested for Fiscal Year 2015	\$	438,865
			2015 - \$700,000 additional request
MAINTENANCE OF EFFORT	Funding at MOE - Fiscal Year 2015		24,501,384
	Actual Appropriation Less Pension Total		25,894,897
	Difference - Actual Appropriation vs. MOE		1,393,513

\$235,444 pension +
\$535,897 additional
operating funds =
\$771,341

\$26,972,885 + \$261,135
= \$27,234,000

Approved funding less
pension is \$1,393,513
above the MOE - See
MOE Calculation Report

Fiscal Year 2015 Budget Summary

Revenue Summary

* FY14 Original Budget versus FY15 Projected Revenue - decrease in revenue of \$6.5 million or 8.28%	
* Since reserves were used both years to balance the budget, when you back reserves out - decrease in revenue of \$5.4 million or 7.10%	
* Some revenues increased slightly, while others decreased, but the net effect after backing out reserves was a decrease of \$5.4 million.	
* Accounts/Categories driving this decrease were the following:	
Local Real Property Tax & Personal Property & Utilities Tax (1/3 of County was re-assessed south side of the Bridge - DC Lake, Oakland, Mt. Lake, Swanton, Crellin)	(\$3,106,710)
Income Tax Revenue	(\$525,000)
Recordation Tax (Annotated code changed 7/1/13 to allow recording calculation to be based off of increase to outstanding principal balance for primary & secondary homes)	(\$500,000)
Reduction in Federal grants (In FY14 \$625,000 CDBG grant for Keyser's Ridge building & additional ARC grants for \$500,000 for the DC 2014 championships capital improvements)	(\$1,170,386)
Reduction in State grants (In FY14 - \$1 million state bond for capital improvements for the DC 2014 championships)	(\$848,847)
	(\$6,150,943)

Expenditures Summary

* Most departments have been either reduced or flat funded with the exception of a few	
* The Board of Education was given the largest dollar increase of any other department or agency in the budget	
Board of Education (operating)	\$535,897
Board of Education (teachers pensions)	\$235,444
	\$771,341
* The Roads Department experienced the greatest decrease overall (made up of mostly \$1.5 reduction in paving and tar & chip)	(\$1,470,277)
* Approved Capital in FY 2014 was \$5.3 million and approved one time small equipment & projects under the County's capitalization threshold was \$732,328 together totaling over \$6 million	
* For Fiscal Year 2015 the recommended amount for these two categories is \$1 million, a difference of approximately \$5 million	(\$5,000,000)
HART building (\$150,000 net-County share) \$500,000 total project	
Last Mile Wireless Network Broadband-Phase II (\$250,000 net-County share) \$500,000 total project	
* No merit increases or cost of living adjustments are built into this budget for employees. We will be eliminating two additional 2 positions.	
	(\$5,698,936)

Summary of Reductions - Requested vs. Recommended

Requests came in at \$9.22 million higher than projected revenue	\$9,220,000
Reduction of all Capital	(\$4,500,000)
Reduction of Small Equipment & Projects under County's Capitalization threshold	(\$270,000)
General Government (excluding Small Equipment/Projects)	(\$132,000)
Public Safety (excluding Small Equipment/Projects)	(\$92,000)
Public Works	(\$1,830,000)
Education	(\$785,000)
Economic Development	(\$346,000)
Transfer to Enterprise Funds (DotCom & Airport)	(\$144,000)
Reserves used to balance budget	\$1,121,000