

BOARD OF GARRETT COUNTY COMMISSIONERS
ADMINISTRATIVE SESSION
February 10, 2015

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner James C. Hinebaugh, Jr.
Commissioner S. Larry Tichnell

County Administrator R. Lamont Pagenhardt

1. The Board of County Commissioners met with Garrett College President Richard McLennan to discuss the following financial and operational matters. Scott Weeks, Director, Department of Financial Services was in attendance for this session.

- Enrollment development trends and County Scholarship Program update
- Community Athletic and Recreation Complex (CARC) funding for Fiscal Year 2016 and outgoing fiscal years
- Purchase and implementation of new management information system
- Tuition increase vs State funding outlook
- Annual capital expenditures
- Garrett County Employees Health Care Coalition Trust
- Center for Adventure and Experiential Learning carry over fund request
- Employee salary adjustment

Detailed reports on these matters are on file with the Office of the Board of County Commissioners or the Department of Financial Services.

2. Cathie Shanks, Division Director, Habitat Restoration and Conservation District, Chesapeake and Coastal Service, Maryland Department of Natural Resources (DNR) presented the Board of County Commissioners with an Overview of the Stream Corridor Assessment Survey. Deborah Carpenter, Director, Department of Planning and Land Development was in attendance for this session. Copy of the presentation on this date is on file with the Office of the Board of County Commissioners. Ms. Shanks stated that DNR will be the responsible party for assessment, improvement, and restoration of all properties that may be affected or identified as requiring correction.

Ms. Shanks asked that the Board of County Commissioners endorse DNR to conduct the Stream Corridor Assessment and if this is approved, that letters to all property owners be sent from the County on behalf of and in partnership with DNR. The Board approved this request on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards. Ms. Carpenter will continue to be the County Government liaison with DNR.

3. Ms. Carpenter reviewed draft Maryland Department of the Environment and Department of Natural Resources shale gas regulations with the Board of County Commissioners.

4. Purchasing Agent Brian Bowers presented the Board of County Commissioners with a document titled Ground Solar Array Project Summary. This document provides a summary of ground solar array projects on County owned property proposed by SolarCity Corporation. On this date Mr. Bowers was asking for guidance from the Board to proceed with this proposal as presented on this

date. The Board, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved moving forward as recommended. The Board also asked Mr. Bowers to work with SolarCity to consider other sites that may provide a viable location.

5. The Board of County Commissioners met with Jonathan Kessler and others who presented a recommendation that a group of community stake holders be assembled to explore ways our community can improve the business friendliness of the regulatory environment that businesses operate within Garrett County. Ms. Carpenter was also in attendance for this session.

The Board agreed with the concept as presented on this date and will empower County staff from the Departments of Planning and Land Management; Permits and Inspection Service; and Economic Development to participate as support. The Board asked and Mr. Kessler accepted to be the lead person of this committee that will be an independent committee and not a committee under the authority of the Board of County Commissioners.

6. James Braskey with Garrett County Minerals, LLC presented the Board of County Commissioners with a packet on mineral rights. The Board will take this matter under advisement.
7. Mr. Pagenhardt reviewed a number of administrative matters under his level of authority to include:
 - Review of past due accounts for Thousand Acres Development. Staff will prepare historical documentation and policy review for the Board to review and a date will be scheduled.
 - Review of pending 2015 Legislative matters before the Maryland General Assembly at this time
 - Discussion on final appointment of members to the Marcellus Shale Natural Gas Advisory Committee and announcement date of public meeting agenda. Mr. Pagenhardt will draft a committee mission and charge statement.
 - Other
8. The Board of County Commissioners approved payment of real property taxes in lieu of a waiver for property owned by Bloomington Fire Company. This property, the former site of Bloomington Elementary School, may be eligible for exemption and the Company has submitted an application for exemption to the State Department of Taxation and Assessment.
9. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, moved into Executive Session under Section 10-508 of the Maryland Open Meetings Law on this date to address financial and personnel, and budgetary matters. The same motion ended the Executive Session.

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Paul C. Edwards, Chairman
Board of County Commissioners

Date