

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**April 6, 2015**

**MEETING WAS HELD AT THE TOWN OF FRIENDSVILLE MUNICIPAL HALL**

**IN ATTENDANCE**

*Chairman Paul C. Edwards*  
*Commissioner James C. Hinebaugh, Jr.*  
*Commissioner S. Larry Tichnell*

*County Administrator R. Lamont Pagenhardt*

**ADMINISTRATIVE SESSION**

1. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved appointments to the following boards, commissions, and committees:

- Appointment - Anne Davidson to the Garrett County Ag-Land Preservation Advisory Board fulfilling the unexpired term of Hoover Myers who resigned.
- Re-appointment - Wendell Beitzel to the Upper Potomac River Commission
- Appointment - Carrie Getson (representative from Garrett County Community Action Committee) to the Garrett County Department of Social Services Advisory Board.

Official letters of appointment will be sent to all appointees under the signature of Chairman Edwards.

- Commissioner Tichnell appointed Karl Schwalm as his Commissioner Appointee on the Garrett County Memorial Hospital Board of Governors.

Official letter of appointment under the signature of Commissioner Tichnell will be sent to Dr. Schwalm.

2. Mr. Pagenhardt, on behalf of the Purchasing Department, presented the following recommendations of bid award to the Board of County Commissioners:
  - Request for Proposals – Preliminary Engineering and Environmental Reports – Public Works – Utilities Division Projects (RFP # 15-0317). The Board, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved awards for the following projects to:
    - Bloomington Water System to ARRO Consulting, Inc. for a total bid cost of \$11,836.00
    - Western Conveyance Sewer System to ARRO Consulting, Inc. for a total bid cost of \$11,836.00
    - Friendsville Wastewater Treatment Plan to EADS Group, Inc. for a total bid cost of \$10,395.00

- Request for Proposals – Local Food Distribution Plan Consultant (RFP #15-0310). The Board, on a motion by Commissioner Hinebaugh which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved an award to Downstream Strategies, LLC for a total bid cost of \$25,000.00.
  - Invitation to Bid – Tires (bid #15-0326T). The Board, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved an award to Glotfelty Enterprises. Specific tire number, estimated quantity, unit price, and total cost tabulation is on file with the Purchasing Office.
3. Chairman Edwards, on behalf of the Board of County Commissioners, executed Federal Transit Administration Fiscal Year 2015 Certifications and Assurances for Garrett County Community Action Committee, Inc. Transportation Funding application.
  4. Commissioner Hinebaugh and Mr. Pagenhardt discussed a request for waiver for provisions of the County Roads Ordinance for road entrance sight distance for Janet Keller on Old Crellin Road. It was recommended and agreed to by the Board to refer the matter through the Department of Public Works to the County Attorney for his review and opinion.
  5. Mr. Pagenhardt reviewed a number of administrative, non-privileged, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

#### **CALL TO ORDER OF PUBLIC SESSION**

#### **PRAYER & PLEDGE OF ALLEGIANCE**

#### **PUBLIC SESSION**

1. Additions/deletions to Public Meeting agenda. Mr. Pagenhardt indicated there was one addition and no deletions to the Public Meeting Agenda for April 6, 2015. The Board will issue a decision on membership in the Maryland Rural Counties Coalition. The Board of County Commissioners, on a motion by Commissioner Tichnell which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for April 6, 2015.
2. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes for March 17, 2015, Executive Session for March 17, 2015, and Executive Session for March 26, 2015.
3. Concerned Businesses in Garrett County appeared before the Board of County Commissioners to present commentary and opinion on the economic feasibility of natural gas drilling in Garrett County which would then have a negative impact on tourism and the real estate base. A copy of the formal presentation is on file in the Board of County Commissioners office. Chairman Edwards expressed the Board's appreciation and stated that the Board will take what was presented under advisement and consideration.
4. Pursuant to the March 17, 2015 Public Meeting session at which time the Maryland Rural Counties Coalition presented an organizational overview, the Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by

Chairman Edwards, agreed to accept membership into the Coalition. The Board also approved to pay a membership fee of \$500.

5. The Board of County Commissioners addressed Town of Friendsville citizens and other persons from the public on matters related to Garrett County Government. Issues included were:

- The Board will schedule a public meeting in the Bloomington Community as part of the Board's plan to meet in all municipalities over the next year. If relevant this will be a joint meeting with the respective mayor and town council.
- Update on the County Government Fiscal Year 2016 Operating and Capital Budget
- Legislative update on the Maryland General Assembly 2015 Session
- Update and status of business expansions and pending (new) business opportunities. The financial impact on the County tax base and employment increase was part of this statement.
- Chairman Edwards noted that he will travel with the Chamber of Commerce to visit Maryland legislators in the United States Senate and House
- It was noted that Commissioner Hinebaugh will travel with the Greater Cumberland Committee to visit Maryland, West Virginia, and Pennsylvania legislators in the United State Senate and House
- Update on plans to build the Garrett County Emergency Operations Center at the McHenry Business Park and process to secure grant funds from the State of Maryland general obligation bond legislation for Fiscal Year 2016
- Comment that Alex McCoy was appointed as the Director of the Department of Economic Development. Mr. McCoy will be scheduling time to meet with all municipal mayor and town councils in the upcoming weeks.
- Discussion on the County and Maryland Department of the Environment review to provide additional sewer taps to the Friendsville Wastewater System
- Update on the application, interview, and appointment process for the position of county administrator
- Other pending or ongoing issues

6. The Board of County Commissioners and the Mayor and Town Council Officers discussed topics of mutual interest and received constituent input and public commentary.

- Mayor Schlossnagle presented notice and promotion on the Town of Friendsville 250<sup>th</sup> Anniversary
- Mayor Schlossnagle expressed the Council's appreciation for the County payment of \$25,000 tax differential in-lieu of tax payment to the Town of Friendsville
- Introduction of Council Members and Town Clerk
- Council Member Jess Whittimore expressed his opinion on the Deep Creek Lake Watershed Management Plan and Marcellus Shale natural gas extraction
- Other comments

7. Public Comments and Constituent Input on the following topics:

- Adventure Sports Center International and the opinion that the Board should divest from this entity
- County Government should invest in renewable energy sources

- A number of constituents expressed their support for the presentation on this date by Concerned Businesses in Garrett County
  - Additional opinion that natural gas extraction was in contradiction with the Garrett County Branding Study and the Overarching Goals established by the Board of County Commissioners
  - Input and suggestions that the public be directly involved with the request for proposal process to procure an economic impact study of Marcellus Shale natural gas extraction in Garrett County. Constituents believed that a community based review should be part of the process prior to final award.
  - Request that a public health professional be appointed to the Garrett County Marcellus Shale Natural Gas Advisory Group
  - Additional comments and opinion relative to Marcellus Shale natural gas drilling in the County
8. The Board of County Commissioners, on motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the Public Meeting for this date.
9. In compliance with the Maryland Open Meetings Act under Section 10-509, a record of the Executive Session for March 26, 2015 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, moved into Executive Session under Section 10-508 of the Maryland Open Meetings Law on this date to discuss and address economic development and personnel matters. The same motion ended the Executive Session. The following matters that can be disclosed for public review are as follows:

- Personnel. The Board officially appointed Alexander McCoy as Director of the Department of Economic Development.
  - Personnel. The Board officially appointed DaVina Griffith as Director of the Office of Human Resources.
  - Economic Development. The Board agreed to appropriate \$60,000 to Savage River Lodge – Little Landing Crossings, LLC to be restricted for the cost of the capital investment for public water and sewer connection service. (Chairman Edwards abstained from voting on this matter). The Department of Economic Development will draft an agreement that will outline the terms and conditions of this funding appropriation.
10. In compliance with the Maryland Open Meetings Act under Section 10-509, a record of the Executive Session for March 17, 2015 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, moved into Executive Session under Section 10-508 of the Maryland Open Meetings Law on this date to discuss and address economic development, personnel, and financial matters. The same motion ended the Executive Session.

- The Board of County Commissioners discussed financial and legal matters relative to Adventure Sports Center International. There will be no public disclosure on matter.
- Scott Weeks, Director, Department of Financial Services and Nathaniel Watkins, Director, Department of Technology and Communications (bullets 1 and 2 only) were in attendance for discussion with the Board of County Commissioners on the following topics:
  - Emergency Funding Request - Virtualization Infrastructure for the County Data Center. Funding request for \$46,308 was approved by the Board on motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards.
  - Garrett College – Access to Data Center. The County Attorney will be asked to draft a 3 party memorandum of understanding between the Board of Education, County Government, and Garrett College.
  - Discussion on issues related to the Garrett County Employee Health Care Coalition.
  - County Financial Software package funding schedule. The Board agreed to allow Mr. Weeks to continue with final discussions with Tyler Technologies for a final contract of award.
  - Fiscal Year 2016 budget update to include personnel and position allocation
- The Board of County Commissioners met with representatives from Savage River Lodge to discuss public water and sewer connections for the business to be constructed at the Penn Alps Campus in Grantsville. Patrick Hudnall, Division Chief, Department of Public Works – Utilities Division; Jay Moyer, Director, Department of Public Works – Utilities Division; and Michael Koch, Director, Department of Economic Development were in attendance. Savage River Lodge asked for cost relief of the connection fee for the equivalent residential units. The Board took this matter under advisement on this date.
- The Board of County Commissioners reviewed a letter from NLP of Maryland, LLC relative to sewer and water connection for North Camp Ridge. There will be no public disclosure on this economic development matter.
- Mr. Pagenhardt discussed a number of personnel issues with the Board of County Commissioners to include the Employee Volunteer Retirement Incentive Program

**Attest:**

**By Order of the Board,**

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 R. Lamont Pagenhardt,  
 County Administrator

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 Paul C. Edwards, Chairman  
 Board of County Commissioners

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 Date