

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
April 27, 2015

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner James C. Hinebaugh, Jr.
Commissioner S. Larry Tichnell

County Administrator R. Lamont Pagenhardt

ADMINISTRATIVE SESSION

1. Deborah Carpenter, Director, Department of Planning and Land Management presented the Board of County Commissioners with a draft project timeline for development and related traffic issues for the Route 219 North Intersection Phase I Plan at Grantsville. Copy of Ms. Carpenter's talking points are on file in the Department of Planning and Land Management Office. The Board agreed to proceed with further discussion and dialog with the Mayor and Town Council of Grantsville, the Department of Public Works, Department of Planning and Land Management, Garrett County Community Action Committee, and State Highway Administration. Ms. Carpenter will facilitate this process.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh and made unanimous by Chairman Edwards, moved into Executive Session under Section 10-508 of the Maryland Open Meetings Law on this date to address financial and economic development matters. The same motion ended the Executive Session.
3. The following County staff met with the Board of County Commissioners to address departmental concerns with staffing for special events. These concerns included route locations for races, safety of participants, impact to businesses and residential properties, cost of overtime for public safety and public works employees, and limited resources to assist with each event. In attendance for this session were the following employees:
 - Major Michael Bittinger, Garrett County Sheriff's Department
 - DaVina Griffith, Director of the Office of Human Resources
 - Jay Moyer, Director, Department of Public Works
 - Paul Harvey, Division Chief, Department of Public Works – Roads Division
 - John Frank, Director, Department of Public Safety and Emergency Management

It was the decision and direction of the Board to ask staff in attendance to develop an event and traffic management plan that parties who request use of County roadways or property will need to comply with. Major Bittinger and Ms. Griffith will be responsible for drafting such a policy for Board review and approval.

4. The session to review a Draft *On the Job Training Program* for the Department of Public Works – Roads Division employees will be postponed until the May 4, 2015 Administrative Session.
5. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, moved into Executive

Session under Section 10-508 of the Maryland Open Meetings Law on this date to address financial and economic development matters. The same motion ended the Executive Session.

6. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, re-appointed Tim Schwinabart to the Garrett County Planning Commission. An official letter under the signature of Chairman Edwards will be sent to Mr. Schwinabart outlining the terms of this appointment.
7. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, appointed Linda Carr to the Garrett County Commission for Women. An official letter under the signature of Chairman Edwards will be sent to Ms. Carr outlining the terms of this appointment.
8. Mr. Pagenhardt presented the Board of County Commissioners with a letter from the State of Maryland Office of the Governor – Secretary of Appointments requesting a list of 3 nominations for an Alternate Member on the Garrett County Property Tax Assessment Appeal Board. The Board will take this matter under advisement and compile names for consideration.
9. Mr. Pagenhardt reviewed a number of administrative, non-privileged, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting agenda. Mr. Pagenhardt indicated there were no additions or deletions to the Public Meeting Agenda for April 27, 2015. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for April 27, 2015.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes for April 6, 2015.
3. The Board of County Commissioners executed Proclamations for the following designations:
 - “National Day of Prayer” which will be observed on May 7, 2015
 - “Cigarette Litter Prevention Year” which will be designated for 2015
4. Ms. Carpenter asked for Board of County Commissioners approval whereby the County will again participate and retain funds from Maryland Agricultural Land Preservation Foundation Local Matching Program. The Board, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved this request as presented and authorized Chairman Edwards to execute a letter on behalf of the Board to the Foundation documenting this approval.
5. The Purchasing Department presented a recommendation of award – Invitation to Bid – Garrett County Insurance Plans (bid #15-0409) to the Board of County Commissioners. The Board, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made

unanimous by Chairman Edwards, approved awards as shown in **EXHIBIT 1** of these public meeting minutes. The motion of award also included a rejection of certain bids for certain insurance that will be rebid to separate associated costs to increase competition; these are also reflected in **EXHIBIT 1**.

6. Garrett County Arts Council presented an organizational overview and a formal request for funding for Fiscal Year 2016. In addition, the Board, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, executed a Resolution 2015-5 that will replace Resolution #2015-1 that authorizes a Garrett County municipality to make application to qualify for an Arts and Entertainment District.
7. Major John K. Hasenei, Maryland State Police, presented information on "Maryland FiRST", the new Statewide 700 MHz Radio System for public safety, to the Board of County Commissioners. John Frank, Director, Department of Public Safety and Emergency Management and Darian Manley, Communications Division Chief, Maryland Department of Transportation, State Highway Administration were in attendance for this session. The intent of "Maryland FiRST" is to achieve a statewide system that will support communications interoperability and will facilitate real-time communications across agencies, jurisdictions, levels of government, and ultimately, across State boundaries with Maryland's neighbors. Interoperable communications will ensure that Maryland's public safety providers can coordinate with one another, share information, and provide a consolidated response. In addition, Major Hasenei presented information on the planned construction of three (3) new communication towers for Garrett County. These locations are:
 - Table Rock Area
 - Blooming Rose Road Area
 - Big Savage Mountain Area

State Highway Administration is funding the construction of all three (3) communication towers. All new tower sites will receive MD FiRST equipment. Each site will have at least two paths, whether microwave and fiber or multiple microwave paths. The existing sites in the Western Region that MD FiRST has slated for use will require \$3 million in just backhaul expenditures. Timeframe for tower projects construction is 2016 with MD FiRST operational in 2016-2017.

The Board expressed their appreciation to Major Hasenei and Mr. Frank for their diligent work on this project.

8. Staff with the Department of Economic Development presented the following issues to the Board of County Commissioners:
 - Appalachian Regional Commission (ARC) Proposed Project Descriptions (PPDs) priority ranking list:
 - Garrett Regional Health Education Network - Garrett County Memorial Hospital
 - Garrett County Transportation Plan and Feasibility Studies – Board of County Commissioners - Department of Planning and Land Management
 - Garrett County Emergency Management Operations Center – Phase 1 – Board of County Commissioners – Department of Public Safety and Emergency Management
 - Visitation and Economics of Recreation/Tourism in Western Maryland State Forests – State of Maryland Department of Natural Resources Forest Service
 - Health Service Foundation Facility Acquisition and Rehabilitation – Hospice of Garrett County, Inc.

- Keyser’s Ridge Business Park Local Access Road (Phase 1 and 2) – Board of County Commissioners - Department of Economic Development
- Town of Oakland Local Access Road Resurfacing Project – Mayor and Town Council of Oakland

Specific Preliminary Project Descriptions (PPDs) are included in these public meeting minutes as **EXHIBIT 2**. The Board will take final prioritization of all PPDs under advisement.

- Request that the Board execute 2 Resolutions (#2015-3 and #2015-4) to reflect and document amendments to the Covenants and Restrictions – Northern Garrett Industrial Park as it relates to Lot 5 of the Northern Garrett Industrial Park, Block A, as to the property proposed to be acquired by Fourmile Wind Energy, LLC. The Board, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the amendments and executed the Resolution as presented.

9. Chairman Edwards issued the following statement on behalf of the Board of Commissioners. The Request for Proposal Procurement Process (RFP) for an Economic Impact Study related to hydraulic fracturing in Garrett County will continue with the hiring of a consultant who will work with County staff and the Advisory Group to assist in the development of a Scope of Work for the study. Under this option, the consultant would also be responsible for holding a public forum during the development of the Scope of Work for the RFP. There is no immediate necessity to proceed (in other words to slow the process) and the Board will be working with the State on funding for the actual study.

10. Constituent Input and Public Commentary

- Eric Robison expressed his opinion on the notification of the Board of County Commissioners Administrative Work Session and the proposed Marcellus Shale Natural Gas Economic Impact Study
- Kenny Braitman voiced his opinion on the proposed Marcellus Shale Natural Gas Economic Impact Study
- Bill Atkinson with the State of Maryland introduced himself to the Board of County Commissioners

11. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adjourned the public meeting.

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Paul C. Edwards, Chairman
Board of County Commissioners

Date

Memorandum

To: The Board of County Commissioners

From: Brian Bowers, CPPB
Purchasing Agent

Date: April 27, 2015

Re: Recommendation for Award
Garrett County Insurance Plans
Bid #15-0409

The Garrett County Insurance Plans Bid #15-0409 was advertised for two (2) weeks in the Republican newspaper and due at 1:30 P.M. (local time) on April 9, 2015. Bid packages were requested by sixteen (16) agents and carriers and four (4) bids were received. A bid tab is attached for your reference.

After reviewing the bids for compliance with administrative requirements and based on feedback from the Department of Human Resources, the recommendation is to award the bid as follows:

3. Adult Community Service Accident/Medical Insurance

Agent: BB&T Frederick Underwriters
7200 Bank Court
Frederick, MD 21703
Contact: Laurie Jansen

Carrier: United States Fire Insurance Company

Premium: \$2,596.00 (\$500,000 Limit Accident Medical Expense)

Contract Term: July 1, 2015 to July 1, 2016 with the option to renew for four (4) consecutive one year terms at the mutual consent of both parties

Fiscal Year 2016 savings is approximately \$150.00 or a decrease in premium of 5.4%

4. Volunteer Accident/Medical Insurance

Agent: BB&T Frederick Underwriters
7200 Bank Court
Frederick, MD 21703
Contact: Laurie Jansen

Carrier: United States Fire Insurance Company

Premium: \$500.00 (\$250,000 Limit Accident Medical Expense)

Contract Term: July 1, 2015 to July 1, 2016 with the option to renew for four (4) consecutive one year terms at the mutual consent of both parties

Fiscal Year 2016 cost is the same as Fiscal Year 2015.

5A. Workers Compensation Insurance-Board of County Commissioners

Agent: BB&T Frederick Underwriters
7200 Bank Court
Frederick, MD 21703
Contact: Laurie Jansen

Carrier: Chesapeake Employers Insurance Company

Estimated Premium: \$289,288.00

Contract Term: July 1, 2015 to July 1, 2016 with the option to renew for four (4) consecutive one year terms at the mutual consent of both parties

Fiscal Year 2016 savings is approximately \$86,714.00 or a decrease in premium of 23%

5B. Workers Compensation Insurance-ASCI

Agent: CBIZ Insurance Services, Inc.
44 Baltimore Street
Cumberland, MD 21502
Contact: Michael Fetchero

Carrier: Chesapeake Employers Insurance Company

Estimated Premium: \$18,340.00

Contract Term: July 1, 2015 to July 1, 2016 with the option to renew for four (4) consecutive one year terms at the mutual consent of both parties

Fiscal Year 2016 cost increase is approximately \$5,190.00 or an increase in premium of 39.4%.

6. Fiduciary Liability Insurance

Agent: CBIZ Insurance Services, Inc.
44 Baltimore Street
Cumberland, MD 21502
Contact: Michelle Wisnewski

Carrier: Travelers Casualty and Surety Company of America

Premium: \$14,752.00 (\$5,000,000.00 Annual Aggregate Limit of Liability)

Contract Term: June 30, 2015 to June 30, 2016 with the option to renew for four (4) consecutive one year terms at the mutual consent of both parties

Fiscal Year 2016 cost increase is approximately \$908.00 or an increase in premium of 6.5%.

7. Airport Liability Insurance

Agent: CBIZ Insurance Services, Inc.
44 Baltimore Street

Cumberland, MD 21502
Contact: Michael Fetchero

Carrier: Catlin Insurance Company

Premium: \$1,575.00

Contract Term: July 1, 2015 to July 1, 2016 with the option to renew for four (4) consecutive one year terms at the mutual consent of both parties

Fiscal Year 2016 savings is approximately \$175.00 or a decrease in premium of 10%

8. General Liability Package for ASCI

Agent: CBIZ Insurance Services, Inc.
44 Baltimore Street
Cumberland, MD 21502
Contact: Michael Fetchero

Carrier: New Hampshire Insurance Company

Premium: General Liability: \$14,707.00
Excess Liability: \$4,568.00
Non Owned & Hired Auto Liability: \$344.00
Total: \$19,619.00

Contract Term: July 1, 2015 to July 1, 2016 with the option to renew for four (4) consecutive one year terms at the mutual consent of both parties

Fiscal Year 2016 savings is approximately \$168.00 or a decrease in premium of .8%

As part of this recommendation, I am requesting that the Board reject all bid prices received for the following: 1A. Commercial Property Insurance; 1B. Boiler and Machinery Insurance; 1C. Personal Property for Employees & Volunteers; 2A. Mobile Equipment Insurance; 2B. ASCI Mobile Equipment Insurance; 9. Basic Life/Accidental Death & Dismemberment Insurance; 10. Long Term Disability Insurance.

The Purchasing Department will be rebidding for these lines of insurance. The rebid is necessary to further separate the costs for commercial property, boiler and machinery and personal property for employees & volunteers between the Board of County Commissioners and ASCI as well as try to increase competition for the basic life/accidental death & dismemberment and long term disability insurance.

Overall for Fiscal Year 2016, the County will realize an estimated savings of \$81,109.00 or a decrease of 18.9%. This does not include employees retiring under the current retirement incentive plan.

ARC Preliminary Project Description

Project Name: Garrett Regional Health Education Network

County(s): MD: Garrett & Allegany
WV: Preston, Tucker, Grant, & Mineral
PA: Fayette & Somerset

Applicant: Garrett County Memorial Hospital

Contact Person: Lara D. Wilson

Phone #: 301-533-4106

Project Description:

The Garrett Regional Health Education Network (GRHEN) is a critical initiative that opens the lines of communication from state and regional partners via state of the art video conferencing equipment and provides an additional layer of access to health education in the Garrett Region. This project provides Garrett County Memorial Hospital (GCMH) with the up-to-date technology and connectivity to improve access to health education and reduce the burden on the citizens living in this rural and remote area, as well as further strengthen GCMH’s mission as a critical community facility. GCMH has long identified the need to expand access to health education, as the counties served by the GRHEN face profound healthcare challenges due to an aging population, high poverty rates, substantial numbers of uninsured patients, and heavy reliance on public insurance programs. The GRHEN initiative provides the infrastructure, equipment, and training to link these remote communities to health education not locally available.

The GRHEN has two identified partners: University of Maryland Medical Center in Baltimore, MD, and West Virginia University Healthcare in Morgantown, WV. The GRHEN application provides the technology at GCMH for three distinct populations: GCMH staff for training and clinical CEUs; the community physicians for CME training and increased peer-to-peer interactions; as well as providing the residents of the Garrett Region increased access to free health education.

GCMH has several expected outcomes for the GRHEN initiative. First, the number of GCMH staff and community physicians who receive training and education will be tracked. Additionally, the number of community residents that receive free health education will also be tracked. Moreover, job creation will be an expected outcome. With GCMH’s Strategic Goal of recruiting Specialty Physicians to the Garrett Region, having this video conferencing equipment will be an incentive and necessity for hiring in the community for the essential peer-to-peer training and interactions required for specialty care. Furthermore, with each additional Specialist that is recruited and hired comes additional job creation around staffing for the individual practices.

The GRHEN initiative includes two video conferencing systems: one fixed system setup in the Training /Education Center; and the second will be a mobile system to be used mainly in the Conference Room but will also provide future flexibility in using the system hospital-wide. The benefits of this groundbreaking initiative in this rural and remote area are far-reaching and will have an enormous regional impact.

GCMH is “project-ready” with a quote already secured from a vendor for the video conferencing equipment, and has committed funding for the required match. Furthermore, GCMH has demonstrated the capacity as an applicant to administer ARC funding having submitted a full application in 2014, awarded funding, and expended the majority of funds from last year’s Telehealth project.

Goal, Objective, Strategy:

ARC GOAL 2: Strengthen the Capacity of the People of Appalachia to Compete in the Global Economy

State Objective 2.3: Facilitate local medical providers access for diagnostics and training to neighboring major medical centers through a modern communications network.

State Strategy 2.3.1: Connect the Western MD telecommunication network to the nearby major medical centers.

Proposed Basic Agency (Construction Projects Only): N/A

Proposed Funding Sources and Amounts:

ARC: \$101,000
Other: \$101,000
Total: \$202,000

ARC Preliminary Project Form

Project Name: Garrett County Transportation Plan and Feasibility Studies

Applicant: Board of County Commissioners

County(s): Garrett

Contact Person: Deborah Carpenter

Phone #: 301-334-1924

Garrett County Planning & Land Management **Email:** dcarpenter@garrettcounty.org

Project Description: In recognition of the significant role the transportation network plays in shaping patterns of growth, influencing economic prosperity and enhancing the character and livability of our communities, Garrett County wishes to plan for a robust, intermodal transportation system that meets the needs of our citizens, improves the economic opportunities of our businesses, has a positive influence on community revitalization and has a seamless integration with regional transportation priorities. A Garrett County Transportation Plan will incorporate the transportation priorities listed in Garrett County's annual transportation priority list as well as other priorities identified through the public planning process. In addition, the project will include at its initial implementation two feasibility studies that will be incorporated into the plan. These projects include transit expansion utilizing Rural Transit Oriented Development (RTOD) and Oakland passenger train service. The County recognizes that a feasibility study is project specific and requires more in depth analysis than will be conducted at the transportation plan level. The first feasibility study will evaluate RTOD providing scheduled bus service to each municipality and other pre-defined priority funding areas. Each of these areas will provide a transit center where ride share parking, bus stops, restrooms, pavilions and town bulletin boards will be available. Transit centers will be linked via sidewalks and bike paths to main street corridors, in addition to the countywide existing and planned trail system. Such a plan will link economic development, housing, land use, recreational and transportation planning in order to provide for the successful revitalization of our communities. The second feasibility study will evaluate the expansion of passenger train service to Oakland or other destination recommended by the study to serve Garrett County. Currently, the closest passenger rail service available is a daily Amtrak train that stops at Cumberland and runs east to Washington DC and west to Pittsburgh and Chicago. Passenger rail service to Oakland will provide a service to both visitors and residents and will serve as a vital economic engine. In addition to the project's alignment with ARC's goal/objective/strategy outline below, this project also supports the Maryland Transportation Plan's objectives to "increase the efficiency of transportation service delivery through the use of systems, processes, partnerships, technologies and service delivery methods," and "facilitate opportunities for growth in jobs and business across the State," and "increase and enhance transportation connections to move people and goods within and between activity centers." Implementation of this project will include outcomes for job creation, an increase in the number of visitors, and an increase in resident population. Application has been made to the Maryland Heritage Area Authority for the required match funding.

Goal: 1: Increase Job Opportunities and per Capita Income in Appalachia to Reach Parity with the Nation

Objective: 1.5: Stimulate development of the central business districts of the region's municipalities and support projects, which will enhance the long-term development of the CBD areas.

Strategy: 1.5.2: Provide the necessary infrastructure for reuse and/or redirect the use of downtown areas.

Proposed Basic Agency (Construction Projects Only): N/A

Proposed Funding Sources and Amounts:

ARC	\$50,000
<u>Local/state</u>	<u>\$50,000</u>
TOTAL	\$100,000

ARC Preliminary Project Form

Project Name: Emergency Management Operations Center - Phase 1

Applicant: Board of County Commissioners

County(s): Garrett

Contact Person: John Frank
Garrett County Emergency Management
jfrank@garrettcounty.org

Phone #: 301-334-1990
Email:

Project Description:

This project will construct a new 5,400 SF operations center for Garrett County Emergency Management. Due to Federal Aviation Administration (FHA) restrictions, Garrett County Emergency Management may no longer operate from the Garrett County Airport. Lot #17, at the rear of the McHenry Business Park, is the proposed location for the new emergency management operations center. It is adjacent to the Garrett County Airport; centrally located within Garrett County; in close proximity to the McHenry State Police Barracks, Garrett College, and the Garrett County Fairgrounds, for enhanced capabilities for staging and response resources; and large enough to allow for future phases of development. Features of the Emergency Management Operations Center will include an Emergency Operations Center (EOC); emergency services; administrative offices; training and conference rooms; a backup 911 Communications Center; an informational public lobby; and a storage facility for emergency response equipment. The new facility will be structurally hardened, secure, and contain multiple resilient communications capabilities.

The establishment of an appropriately sized facility would enhance the capabilities of full-scale emergency activation. In a full-scale activation, all primary and support agencies under the county emergency operations plan are notified. The Emergency Operations Center is staffed by Emergency Management personnel and all Emergency Support Functions personnel, which includes up to 50 staff positions. Garrett County is the only county in the state of Maryland that does not have an established emergency management facility to handle full-scale activations and provide backup 911 communications capabilities. The facility will provide onsite emergency management training to enhance leadership skills of local officials and private nonprofit groups providing services to the community with mitigating hazards for winter and thunder storms, high winds, tornado, hurricanes, flooding, transportation during fog, soil movement, transportation during on-site hazmat, dam failure, wildfires, major fire/explosions, and epidemics. The total project cost is estimated at \$3.4M consisting of multiple phases. Phase I includes architectural design and engineering, along with the commencement of the construction of the primary building structure.

ARC Goal: 2: Strengthen the Capacity of the People of Appalachia to Compete in the Global Economy

State Objective: 2.3: Provide training opportunities to enhance the leadership skills of local officials and private nonprofit groups tasked with providing services to the community.

State Strategy: 2.3.1: Development of programs that provide training in leadership development and management

Proposed Basic Agency (Construction Projects Only): USDA

Proposed Funding Sources and Amounts:

ARC	\$500,000
<u>Local/state</u>	<u>\$500,000</u>
TOTAL	\$1,000,000

ARC Preliminary Project Form

Project Name: Visitation and Economics of Recreation/Tourism in Western Maryland State Forests

Applicant: MD DNR - Forest Service

County(s): Garrett & Allegany

Contact Person: Wade Dorsey

Phone #: 301 895-5759

Project Description:

Email: wade.dorsey@maryland.gov

This project is a study to examine and profile the spectrum of recreationists to each of the state forests from the Western Maryland region and capture the economic impact of their visitation to the region and the state of Maryland. Such knowledge will provide detailed insight of the current situation at these forests and the economic contribution of recreation to local and regional economies. Furthermore, this information will be useful in guiding future recreation plans and budgetary allocations to support recreation efforts. Recommendations for future recreation development in Garrett and Allegany Counties will be provided as a result of this study, with an emphasis on recreation activities that are frequently sought by the visitors and the economic benefits of implementing them. MD DNR - Forest Service has made application to the Maryland Heritage Area Authority for its consideration to participate in this project. Commencement of the project is proposed for March/April 2016 with project completion by October, 2016. Implementation of the recommendations from this study is proposed for January, 2017, with subsequent outcomes for an increase in the number of visitors to the state forests providing outdoor recreation, resulting in greater opportunities for employment within the heritage tourism industry.

Goal: Increase Job Opportunities and per Capita Income in Appalachia to reach parity with the Nation.

Objective: Increase employment and sales in the travel and heritage tourism industry, particularly in the areas of outdoor recreation, convention attractions, and historical interest.

Strategy: Support regional marketing programs for the travel and tourism industry

Proposed Basic Agency (Construction Projects Only): N/A

Proposed Funding Sources and Amounts:

ARC	\$22,629
<u>Local/state</u>	<u>\$22,629</u>
TOTAL:	\$45,258

ARC Preliminary Project Form

Project Name: Health Service Foundation Facility Acquisition and Rehabilitation

Applicant: Hospice of Garrett Co., Inc.

County(s): Garrett

Contact Person: Donna Brenneman

Phone #: 301.334.5151

Project Description:

This project is for the acquisition and rehabilitation of a 5800 square foot building at 12 South Third Street, Oakland, Maryland. This project will empower Hospice of Garrett Co., Inc. (1) to expand its network of patients; (2) create and retain nursing and administrative jobs; (3) provide space for in-service training of workers and volunteers; (4) provide for a greater control of operating expenses, (5) and (6) increase visibility and community involvement to further increase revenue.

Hospice of Garrett Co., Inc. will continue to provide care to patients who have been diagnosed with a terminal illness, along with their families. Hospice of Garrett Co., Inc. is the only Hospice service licensed by the State of Maryland Department of Health and Mental Hygiene Office of Health Care Quality to provide services in Garrett County. Hospice of Garrett Co., Inc. is an approved Medicare/Medicaid facility and meets census capacity for its staffing levels.

This project also converts a long-standing vacant building to an improved, occupied facility, highly visible within the Oakland Town Center, across from City Hall on US Route 219, the main thoroughfare through the Town of Oakland.

The source of the local match of \$239,500 referenced below will be from Hospice of Garrett County, Inc., the applicant, with cash funding currently in-hand in a secured savings account.

Goal, Objective, Strategy:

ARC GOAL 1: Increase Job Opportunities & per Capita Income in Appalachia To Reach Parity With the Nation

State Objective 1.5: Stimulate development of the central business districts of the region's municipalities and support projects, which will enhance the long-term development of the CBD areas.

State Strategy 1.5.1: Develop projects that encourage the reuse and/or the redirection of the use of downtown areas.

Proposed Basic Agency (Construction Projects Only): USDA

Proposed Funding Sources and Amounts:

ARC:	\$239,500
Local/State:	\$239,500
Total:	\$479,000

ARC Preliminary Project Form

Project Name: Keyser’s Ridge Business Park Local Access Road (Phase 1 of 2)

Applicant: Board of County Commissioners

County(s): Garrett

Contact Person: Cindy Sharon
Garrett County Economic Development
csharon@garrettcounty.org

Phone #: 301-334-1990
Email:

Project Description:

This project will construct a local access road to run laterally (east to west) to originate from Ridge Business Drive within the approximate 250-acre Keyser’s Ridge Business Park to access additional lots for sale. In addition to providing access to these lots, the stormwater requirements associated with the proposed Local Access Road (LAR) will also mitigate the 25 to 30% additional stormwater costs associated with the lots for sale. The assimilative capacity determination findings resulted in a mandate for zero discharge of contaminants, requiring additional practices to protect the Tier II watershed of Puzzley Run, with enhanced sediment and erosion control practices for stormwater. This increases the costs for site development of businesses locating within the park. This project will mitigate the increased costs to businesses desiring to locate with the business park, resulting in a “level playing field” for business attraction. (Businesses that have expressed interest in purchasing lots within the KRBP have “walked away,” due to the excessive stormwater requirements and associated additional costs to construct.) An engineer’s cost analysis estimates engineering costs at approximately \$50K. An engineer’s cost analysis estimates total construction costs at approximately \$1.45M. The total project cost is \$1.5M with two separate phases at \$750K proposed. No right-of-ways must be obtained since the Board of County Commissioners owns the KRBP and the LAR will commence from the County-owned Ridge Business Drive rather than US Route 40, both factors attributing to project readiness. MD SHA has already verbally agreed to act as the proposed basic agency for administering the federal funds for construction of the LAR. No local match is being requested from the County with the project being 100% funded through ARC’s Local Access Road (LAR) program. ARC LAR funding is available to local governments and ranked separately from ARC’s Area Development (AD) projects. This project includes an outcome for job creation.

Goal: 4: Build the Appalachian Development Highway System to Reduce Appalachia’s Isolation

Objective: 4.3: Provide required access to key industrial or commercial centers.

Strategy: 4.3.1: Transportation investments that will create or maintain employment opportunities in the region, such as projects that create access to an industrial park or area, strengthen city business district access, or upgrade multi-modal access to or from transportation facilities.

Proposed Basic Agency (Construction Projects Only): MD State Highway Administration (SHA)

Proposed Funding Sources and Amounts:

ARC	\$750,000
Local/state	\$ 0
TOTAL	\$750,000

ARC Preliminary Project Form

Project Name: Oakland Local Access Road Resurfacing Project

Applicant: Mayor and Town Council of Oakland

County(s): Garrett

Contact Person: Gwen Evans

Phone #: 301-334-2691

Project Description:

Email: townfoak@gmail.com

The Town of Oakland is requesting ARC Local Access Road Funds. Oakland is experiencing severe deteriorating road conditions which seem to be negatively impacting many businesses and service facilities in and around the Town of Oakland. Areas such as the roads to access the Garrett County Health Department, the Mt. Laurel Medical Health Center, Garrett County Memorial Hospital as well as the downtown business district and the public parking lots are all areas where the roads are in need of attention. In addition, several roads servicing businesses in the TDEC and Wood Products area need to be resurfaced. The Town of Oakland has always prided itself in providing high quality infrastructure for its businesses and visitors, but because of the drastic cuts to the Highway User Revenues, Oakland has been forced to reduce the amount of money being invested in its roads over the past five to seven years. The severe winter conditions in Western Maryland play havoc with our roads, because of the constant freezing and thawing. This creates a huge obstacle for Oakland in maintaining quality roads. Oakland is in serious need of financial assistance to get its roads back into an acceptable condition.

Goal: ARC Goal 4 - Build the Appalachian Development Highway System to Reduce Appalachia's Isolation.

Objective: State Objective 4.3 - Provide required access to key industrial or commercial centers.

Strategy: State Strategy 4.3.1 - Transportation investments that will create or maintain employment opportunities in the region, such as projects that create access to an industrial park or area, strengthen city business district access, or upgrade multi-modal access to or from transportation facilities.

(goals, objectives and strategies must be from the FY 2015 ARC Strategy Statement) Please list only 1 for each

Proposed Basic Agency (Construction Projects Only): Maryland SHA

Proposed Funding Sources and Amounts: \$489,500 (ARC Local Access Road Funds)