

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
April 19, 2016

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner James C. Hinebaugh, Jr.
Commissioner S. Larry Tichnell

County Administrator Kevin G. Null

ADMINISTRATIVE SESSION

The Administrative Session was open at 3:05 p.m.

1. Stephen Sherrard, Director, Garrett County Health Department - Environmental Health Division - Transient Water System Program testing fees. Effective July 1, 2016, should a "Transient Water System" establishment require a second water test, a \$30 testing fee will be charged with the second and subsequent test. There are approximately 45 establishments that are defined as Transient Water Systems.
2. Garrett County Transportation Priority List - Deborah Carpenter, Director, Department of of Planning and Land Management reviewed the proposed Transportation Priority list.

The Administrative Session was closed at 3:50 p.m. and reconvened at 4:40.

3. Presentation on Maryland PACE (Property Assessed Clean Energy) Financing. The program provides low cost financing to owners of commercial buildings for energy projects. By lowering the property's energy expense, PACE makes the building more inviting to tenants and, consequently, more valuable.
4. Other Administrative/Managerial Matters as Necessary. Kevin Null, County Administrator, reviewed a number of administrative, non-privileged, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

The Administrative Session was closed at 5:00 P.M.

CALL TO ORDER OF PUBLIC SESSION at 4:05 PM

PRAYER & PLEDGE OF ALLEGIANCE - Invocation by Pastor Barbara Rexroad, Deer Park United Methodist Church

PUBLIC SESSION

1. The Board of County Commissioners, by mutual consent, approved the Public Meeting Agenda for April 19, 2016.
2. The Board of County Commissioners, by consensus, approved the Public Meeting Minutes for April 4, 2016 and the Executive Meeting Minutes of April 4, 2016.
3. Garrett County Department of Planning & Land Management – GIS Division
 - Road Name Resolution - Renaming South Pass to South Pass Trail.

The Board of County Commissioners, on a motion by Commissioner Tichnell and seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards passed a Resolution renaming South Pass to South Pass Trail.

4. Garrett County Purchasing Department

Bid Awards:

- Standby Generators (bid # 16-0317) for three (3) senior housing units; Underwood South, Yough West and Oakwood East. - Three (3) bids were received. Based on available Community Development Block Grant Disaster Recovery Grant Funds, the Purchasing Department recommended rejecting all bids. The Board of County Commissioners, on a motion by Commissioner Tichnell and seconded by Commissioner Hinebaugh and made unanimous by Chairman Edwards, rejected the bids as recommended.
- Kitzmiller Levee Recertification Stream Dredging (bid # 16-0407) - Five (5) bids were received. The Purchasing Department recommended awarding the bid to Excavating Associates, Inc. in the amount of \$322,164. This project is funded by a Community Development Block Grant Disaster Recovery Grant. The Board of County Commissioners, on a motion by Commissioner Hinebaugh and seconded by Commissioner Tichnell and made unanimous by Chairman Edwards, awarded the contract as recommended.

5. Garrett County Department of Economic Development

- Appalachian Regional Commission (ARC) Project Request Review
The Board of County Commissioners was provided an update on three proposed ARC projects. The Board will review and prioritize the projects for submission to ARC. (List is attached to minutes).

6. Public Commentary - None

7. In compliance with the Maryland Open Meetings Act under General Provisions Article Section 3-306(b), a record of the Executive Session for April 4, 2016 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, moved into Executive Session under General Provisions Article Section 3-305 (b) of the Maryland Open Meetings Law on this date at 4:45 PM to discuss personnel matters. The same motion ended the Executive Session at 5:15 PM. There will be no public disclosure of the topics discussed at this time.

8. The Board of Garrett County Commissioners next scheduled Public Meeting will be Monday, May 2, 2016 at 4:00 p.m. with an Administrative Session scheduled at 3:00 p.m.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:25 p.m.

Attest:

By Order of the Board,

Kevin G. Null,
County Administrator

Paul C. Edwards, Chairman
Board of County Commissioners

Date

Appalachian Regional Commission (ARC) and US Commerce Economic Development Administration (EDA)
 Listing of Preliminary Project Descriptions (PPD)
 Board of County Commissioners Public Meeting
 April 19, 2016

On February 19, 2016, solicitation commenced for one-page Preliminary Project Descriptions (PPDs), or preliminary applications, for funding from the Appalachian Regional Commission (ARC) and the US Commerce Economic Development Administration (EDA), with a local submission deadline of April 8, 2016. Today on April 19th, applicants have the opportunity to present their projects publicly to the Board of County Commissioners prior to the applications being locally ranked by the Commissioners in Executive Session. No later than May 20, 2016, the Commissioners will provide the locally-ranked PPD's to the Tri County Council for Western Maryland (TCCWMD) for regional ranking.

PPDs for ARC Area Development (AD) funding listed alphabetically:

Project Title	Submitted By	Brief Description	ARC Funding Request	EDA Funding Request	Applicant Match Funding	Project Total	Contact Information
I-68 Regional Economic Partnership Marketing Studies	Department of Economic Development of Garrett County Government	The project will hire a national site location consultant to construct a 1) regional asset map, 2) regional labor shed analysis, 3) a target industry list, along with county-specific recommendations. In addition, it will hire an economic development marketing firm to develop 1) targeted marketing messages, 2) regional branding, 3) county-specific brochures; 4) a regional web-portal, and other useful marketing items. Project outcomes include workforce training and job creation.	\$60,000	\$100,000	\$40,000	\$200,000	Alex McCoy, Director 301-334-1921
Keyser's Ridge Business Park Water Storage Tank and Infrastructure	Department of Economic Development of Garrett County Government	Construction funding is being requested to construct a drinking water storage tank, along with other necessary infrastructure, at the Keyser's Ridge Business Park (KRBP). Project outcomes include job creation.	\$500,000	\$0	\$500,000	\$1,000,000	Alex McCoy, Director 301-334-1921

PPD(s) for ARC Local Access Road (LAR) funding listed alphabetically:

Project Title	Applicant	Brief Description	ARC Funding Request	Applicant Match	Project Total	Contact Information
Keyser's Ridge Business Park Local Access Road (Phase 2 of 2)	Department of Economic Development of Garrett County Government	This project will construct a lateral local access road at the Keyser's Ridge Business Park to access additional lots for sale for job creation. The LAR's related stormwater requirements will also mitigate the costs for enhanced sediment and erosion control practices required for a mandated zero discharge of contaminants to protect the Tier II watershed of Puzzle Run.	\$750,000	\$0	\$750,000	Alex McCoy, Director 301-334-1921

ARC Area Development (AD) PPDs, requiring a 1:1 match, are ranked separately from the 100%-funded ARC Local Access Road (LAR) PPDs. By September 2016, regionally ranked top projects will receive a letter from TCCWMD, inviting applicants to submit a full application to the ARC Program Manager of the Maryland Department of Planning. ARC follows the federal fiscal year beginning October 1, 2016. Key factors in ARC awarding projects are readiness, to include the securing of the required match, and alignment with the ARC's Five-Year Strategic Plan with the performance targets: businesses created and/or strengthened; job created and/or retained; students, workers, and leaders improved; businesses and households with access to improved infrastructure; communities with enhanced capacity; and a ratio of 6 to 1 leveraged private investment. ARC's strategic investment goals are:

1. Goal 1: Economic Opportunities - Invest in entrepreneurial and business development strategies that strengthen Appalachia's economy.
2. Goal 2: Ready Workforce - Improve the education, knowledge, skills, and health of residents to work and succeed in Appalachia.
3. Goal 3: Critical Infrastructure - Invest in critical infrastructure—especially broadband; transportation, including the Appalachian Development Highway System; and water/wastewater systems.
4. Goal 4: Natural and Cultural Assets - Strengthen Appalachia's community and economic development potential by leveraging the Region's natural and cultural heritage assets.
5. Goal 5: Leadership and Community Capacity - Build the capacity and skills of current and next-generation leaders and organizations to innovate, collaborate, and advance community and economic development.

ARC project grants are awarded to state and local governmental entities and non-profit organizations. The ARC website is at www.arc.gov

TCCWMD is also the conduit for funding from the US Commerce Economic Development Administration (EDA). EDA makes strategic investments that foster job creation and attract private investment in economically distressed areas of the United States. The EDA website is at www.eda.gov

The PPDs received by the TCCWMD will become part of the 5-year Comprehensive Economic Development Strategy (CEDs) published on its website at <http://www.tccwmd.org/PDF/CEDS%202016.pdf>