

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
May 17, 2016

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner James C. Hinebaugh, Jr.
Commissioner S. Larry Tichnell

County Administrator Kevin G. Null

ADMINISTRATIVE SESSION

The Administrative Session was open at 3:00 P.M.

1. Internet Project Update: Nathaniel Watkins, Director, Department of Technology and Communications, and Cheryl DeBerry, Natural Resources Business Specialist, Department of Economic Development, provided an update on the Garrett County Wireless Broadband Project. The infrastructure for the demonstration project is currently being tested with 6-10 users. To date, the project is performing as expected.
2. Other Administrative/Managerial Matters as Necessary
3. Mr. Null reviewed a number of administrative, non-privileged, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

The Administrative Session was closed at 3:55 P.M.

CALL TO ORDER OF PUBLIC SESSION at 4:00 PM

PRAYER & PLEDGE OF ALLEGIANCE-Invocation by Pastor Jeff Kroll, Faith Evangelical Free Church.

PUBLIC SESSION

1. Mr. Null indicated there were no additions/deletions to the Public Meeting Agenda but the order was changed; the Maryland Association of Counties Update was moved to after the Proclamation presentation. The Board of County Commissioners, by mutual consent, approved the Public Meeting Agenda for May 17, 2016.
2. The Board of County Commissioners, by consensus, approved the Public Meeting Minutes for May 2, 2016.
3. Proclamation- Congressional Art Student Contest. The Board of County Commissioners recognized Morgan Winegardner, a local student on her recent 2016 Congressional Art Competition win in the District 6 Drawing category.
4. Maryland Association of Counties – Annual Update
MACO President John Barr and Executive Director Michael Sanderson provided an update on the legislative activities of the Association.

5. Garrett County Purchasing Department

Contract Extensions

Brian Bowers, Director of Purchasing, presented the following contracts be extended for one (1) year:

- a. **Inmate Health Care Services** - Conmed, Inc. \$318,036 a 3% cost increase
- b. **Inmate Dental Services** - Garrett County Health Dept. – same terms
- c. **Office Furniture** - Mark IV Office Supply & Printing - Hon Furniture-57% discount from MSRP
- d. **Culvert Pipe** - Chemung Supply Corp - same terms
- e. **Refuse Hauling** - Perry’s Solid Waste Disposal – same terms
- f. **Recycling Hauling** - Sunrise Sanitation Services - same terms
- g. **Fuel** - Oakland Oil & Propane - same terms
- h. **Digital Cell Phones** - US Cellular - same terms

The Board of County Commissioners, on a motion by Commissioner Hinebaugh and seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards approved all contracts for a one (1) year extension.

Bid Awards

a. **Tires**

Two (2) bids were received; Glotfelty Enterprises and Loch Lynn Service Center. The Purchasing Department recommends awarding the bid to Glotfelty Enterprises.

b. **Plumbing Services (as needed)**

Three (3) bids were received; BYCO Enterprises, Rush Services and Squires Electrical/Mechanical. Squire’s’ bid was considered “nonresponsive” because the required Bid Proposal Page was not included with the bid. The Purchasing Department recommends awarding the bid to BYCO Enterprises at a basic labor rate of \$58 per hour and a material mark-up of 15%.

c. **Crushed Stone Aggregates**

Four (4) bids were received; Maryland Minerals, George’s Creek Stone, Keystone Lime, and Fairfax Concrete.

d. **Chain and Augers** –Tire chains/spreader auger

One (1) bid was received from Chemung Supply Corp. The Purchasing Department recommends awarding the bid to Chemung Supply Corp.

e. **Purchase and Installation of Carpet** –Health Department-paid by Health Dept.

One (1) bid was received from Success Floor Covering, LLC. The Purchasing Department recommends awarding the bid, in the amount of \$44,219.05 to Success Floor Covering.

The Board of County Commissioners, on a motion by Commissioner Tichnell and seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards approved awarding all contracts.

Approval Request: Used Equipment Purchase Request

The Roads Dept. request to purchase a used roller for \$23,000. The “book price” for similar equipment is \$32,550-\$37,975. The roller has been inspected and the Roads Department request authorization to purchase the roller without first obtaining two (2) independent appraisals.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh and seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards approved the request to purchase a used roller.

6. **PUBLIC HEARING:** Maryland Community Development Block Grant Program

Request to the Maryland Department of Housing and Community Development for funding for Affordable Housing Acquisition and Rehabilitation and Housing Counseling.

The Public Hearing was open at 4:38 PM. Cindy Sharon presented an overview of the requested funds for Community Block Grant Funds to Community Action Committee programs: Housing counseling, foreclosure prevention/financial education and blighted property renovation.

Being no public comment the Public Hearing was closed at 4:45 P.M.

7. Public Commentary

Question on the Constant Yield Tax - explained that Constant Yield Tax is \$.9872 per \$100 of assessed value and current County tax is \$.99 per \$100 of assessed value. Under Maryland Law, since the County tax rate is higher the County must advertise and hold a public hearing.

Question concerning funding of economic impact study in FY 2017 budget. Several potential funding sources have been identified; however, the County currently does not have an estimated cost for the study.

8. The Board of Garrett County Commissioners next scheduled Public Meeting will be Monday, June 6, 2016 at 4:00 p.m. at Garrett College – Continuing Education Building - Room 2005. The Board of Garrett County Commissioners will hold a Public Hearing on the Constant Yield Tax on Monday, June 6, 2016 at 6:00 PM at Garrett College – Continuing Education Building - Room 205. The Board will present the FY 2017 Budget immediately after the Public Hearing.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:51 p.m.

Attest:

By Order of the Board,

Kevin G. Null
County Administrator

Paul C. Edwards, Chairman
Board of County Commissioners

Date