

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**November 7, 2016**

**IN ATTENDANCE**

**Chairman Paul C. Edwards**  
**Commissioner James C. Hinebaugh, Jr.**  
**Commissioner S. Larry Tichnell**

**County Administrator Kevin G. Null**

**ADMINISTRATIVE SESSION**

The Administrative Session was open at 3:05 P.M.

1. Board Appointments:

- Garrett County Community Action Committee, Inc. – Appoint Matthew Paugh to fulfill the unexpired term of Lowell Bender who resigned with term expiring January 2019.
- Garrett County Commission for Women – Appoint Maureen Myers, a resident of Accident and an Architectural Designer for DCL Design Studio, McHenry. Judy Carbone, Commission Chair, introduced Ms. Myers.

The Board of County Commissioners approved the appointment of Matthew Paugh to the Garrett County Community Action Committee and Maureen Myers to the Garrett County Commission for Women.

2. Execution of Rural Legacy Grant Agreement – The Maryland Department of Natural Resources - Rural Legacy Program Grant for \$941,760 for the acquisition of eligible properties (Agricultural Land Preservation).

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Rural Legacy Grant Agreement.

3. 2016 - 2017 Garrett County Salary Study Committee - The Salary Study Commission is established by law under Section 32.40 of the Public Laws of Garrett County, Maryland, and requires that the following salaries be reviewed every four years:

- County Commissioners
- Board of Education
- Board of Supervisors of Elections
- Judges of the Orphan's' Court
- Liquor Control Board
- Sheriff

The Commission may recommend to the Board of County Commissioners an increase or decrease in the salary of any office listed. The Salary Study Commission consists of seven (7) members specified in the law. List of Committee Members is attached.

The Administrative Session was closed at 3:20P.M.

## **CALL TO ORDER OF PUBLIC SESSION at 4:00 PM**

**PRAYER & PLEDGE OF ALLEGIANCE** - Invocation by Pastor Jeff Kroll

### **PUBLIC SESSION**

1. Mr. Null indicated there were no additions or deletions to the Public Meeting Agenda. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for November 7, 2016.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of October 3, 2016. The Board of County Commissioners met in Executive Session under General Provisions Article 3-305(b) of the Maryland Open Meetings Law on October 25, 2016 to consider a matter that concerns the proposal for a business to locate, expand, or remain in the state and to discuss personnel matters. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Executive Meeting Minutes of October 25, 2016.
3. Tucker Community Foundation – Diane Hinkle, Development Director, Tucker Community Foundation, provided an update on the annual “Run For It” event. Three Garrett County Teams participated - Garrett Trails, Kalie’s Crew, and Oakland Rotary Satellite, with 96 participants. The Garrett County Teams were awarded a total of \$6,166.75.
4. Garrett County Purchasing Department - Contract Extension Request: Fire Protection System Services- One (1) year extension on current contract Bid # 15-1113FA.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the contract extension.

The Board of County Commissioners, on a motion by Commissioner Tichnell and seconded by Commissioner Hinebaugh, Closed the Public Meeting and Opened the Public Hearing.

**The Public Meeting was closed at 4:10 P.M. and the Public Hearing was opened at 4:11 P.M.**

**PUBLIC HEARING:** Garrett County Department of Planning & Land Management - Garrett County Comprehensive Plan County Tier Map Amendments

Deborah Carpenter, Director, Department of Planning and Land Management presented the County’s Tier Map updates. The updates were reviewed and approved by the Garrett County Planning Commission. As required by State law, County Tier Maps must be incorporated in the Comprehensive Plan. This change will necessitate altering the designation of what is currently the last section of Chapter 3 from 3.6 Policies and Actions to 3.7 Polices and Actions and will add Section 3.6 to read as follows:

#### **3.6 State Land Use Policies**

***This section incorporates the Garrett County Tier Map into the Comprehensive Plan. The Maryland General Assembly approved the Sustainable Growth & Agricultural Preservation Act of 2012 (Senate Bill 236) during the 2012 General Assembly session. The law, which took effect on July 1, 2012, is sometimes referred to as the Septic Bill since it seeks to limit the spread of residential development on septic systems.***

*The Act required all jurisdictions, including Garrett County, to adopt land use categories called Tiers. The Tiers were created based on certain criteria in the Act that established where major and minor residential subdivisions may be located and what type of sewerage system will serve them. The Board of Garrett County Commissioners adopted the final tier map on December 4, 2012. All subdivisions submitted on or after December 31, 2012 must comply with the Tier map and other provisions of the Act.*

*Minor corrections to the Tier Map were made and adopted by the Board of Garrett County Commissioners on May 2, 2016. The corrections were made to more accurately reflect the contents of the Garrett County Water & Sewer Master Plan which was adopted after December of 2012.*

There were no public comments on Hearing.

**PUBLIC HEARING:** Community Development Block Grant Program

- Update on Disaster Recovery Project – Margaret Jamison, Community Action Committee, Inc. Grants Administrator, provided an update on several projects initiated under the Community Development Block Grant Program: Installation of emergency back-up generator at Grantsville, Friendsville, and the dredging of a portion the Potomac River for the removal of debris at Kitzmiller.

There were no public comments on Hearing.

**On a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, closed the Public Hearing at 4:21 P.M. and the Public Meeting was opened.**

5. Adoption of Resolution 2016-6 Comprehensive Plan Amendment - Adoption of Tier Maps - The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adopted Resolution 2016-6.
6. Public Commentary
  - A. Pat Franc, President of the Deep Creek Watershed Foundation, announced the creation of the Deep Creek Watershed Foundation, Inc. This non-profit Maryland Corporation strives to develop private/public partnerships that support, promote, and advance scientific study, environmental protection, and educational programs affecting the entire Deep Creek Watershed.
  - B. A resident asked each Commissioner to comment on a recent poll that indicated “more than 2-1 for ban on fracking”.
7. The Board of Garrett County Commissioners next scheduled Public Meeting will be Tuesday, November 22, 2016 at 4:00 p.m. at the Public Meeting Room, Garrett County Courthouse.

**ADJOURNMENT:** The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:42 P.M.

**Attest:**

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Kevin G. Null,  
County Administrator

**By Order of the Board,**

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Paul C. Edwards, Chairman  
Board of County Commissioners

## Garrett County Salary Study Committee 2016-2017

**REPRESENTING**

Board of County Commissioner Appointee

The Garrett County Farm Bureau

The Chamber of Commerce of Garrett County

Garrett County Municipalities, Inc.

The Democratic Central Committee of Garrett County

The Republican Central Committee of Garrett County

The Garrett County Volunteer Fireman's Association, Inc.

**DESIGNEE**

Frank Vitez

Warren Glotfelty

Shane Grady

Margaret Jamison

Jeff Hovis

Ruth Umbel

Alex Mellot