

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**May 1, 2017**

**IN ATTENDANCE**

**Chairman Paul C. Edwards**  
**Commissioner James C. Hinebaugh, Jr.**  
**Commissioner S. Larry Tichnell**

**County Administrator Kevin G. Null**

**ADMINISTRATIVE SESSION**

The Administrative Session was open at 3:05 P.M.

1. Appointment – Garrett County Commission for Women. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the appointment of Dr. Robin Bissell. Judy Carbone, Chair, Garrett County Commission for Women, introduced Dr. Bissell and Commission member Michelle Harman.
2. Garrett County Government Fiscal Year 2018 Budget Presentation – The Board set Thursday, May 25, 2017 at 6:00 PM for the presentation of the Budget in the Garrett College Auditorium. Pending public comments, the Budget will be adopted during the Board of Garrett County Commissioner’s Public Meeting on Monday, June 5, 2017.
3. Mr. Null reviewed several administrative and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

The Administrative Session was closed at 3:55 P.M.

**CALL TO ORDER OF PUBLIC SESSION at 4:05 PM**

**PRAYER & PLEDGE OF ALLEGIANCE** - Invocation by Pastor Jeff Kroll

**PUBLIC SESSION**

1. Mr. Null indicated there were no additions or deletions to the Public Meeting Agenda. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for May 1, 2017.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of April 18, 2017.

3. Proclamations: “National Prevention Week: May 14–20, 2017”  
“National Day of Prayer: May 4, 2017”
4. Garrett County Purchasing Department - Brian Bowers, Purchasing Agent, presented the following bid:  
  
Roger P. Glotfelty Building Roof Replacement - Bid # 17-0413. Two (2) bids were received - Tri-State Roofing & Sheet Metal Company (\$20,310) and Adelpia Contracting, Inc. (\$37,500). Both bids were over the \$15,000 budget. The Purchasing Department recommended rejecting all bids.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, rejected all Bids for the Roger P. Glotfelty Building Roof Replacement.

5. Garrett County Department of Planning & Land Development - JB Churchill, GIS Specialist, requested approval of names for two new roads: Road Name Resolution - Resolution RN17-1
  - Park Place Way
  - Paradise Lake View Court

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adopted Resolution RN 17-1.

6. **Public Hearing** : Garrett County Department of Economic Development - Community Development Block Grant Funding Applications for First Time Homebuyer Down Payment and Closing Costs Assistance, Affordable Housing Acquisition and Housing Rehabilitation. Cindy Sharon, Project Manager, Garrett County Department of Economic Development, reviewed the proposed project, clarification of project- the request is for funds for low/moderate income homebuyers and will complement the County’s Pathway to Homeownership program.

7. Public Commentary:

- Resignation of Alex McCoy – Director, Garrett County Department of Economic Development. The Board received and accepted Mr. McCoy’s resignation and wished him the best of luck in his endeavors. The Board is reviewing the duties of the Economic Development Director position and expects to start a search immediately. In the interim, Garrett County Government has a very capable staff that can handle the day to day operations of the Department.
- Budget Schedule - Public Presentation of Fiscal Year 2018 Budget –Thursday, May 25, 2017 at Garrett College Auditorium at 6:00 PM. Adoption of the Garrett County Government Fiscal Year 2018 Budget will be held during the Board of County Commissioners Public Meeting, Monday, June 5, 2017.
- Question concerning funding of the proposed Performing Arts Center at the College. Commissioner Edwards stated that initially the County’s contribution to the project was estimated at \$1.5 million dollars, then it went to \$4.5 million and it is now estimated at \$7 million dollars. The Board supports the project but cannot provide that level of funding. The County will continue to work with Garrett College to find alternative funding opportunities.
- Question concerning Agricultural Preservation and if more funds could be put into the program.

8. The Board of Garrett County Commissioners next scheduled Public Meeting will be Monday, May 22, 2017 at 6:00 p.m. at the Kitzmiller Community Center.

**ADJOURNMENT:** The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:40 P.M.

**Attest:**

**By Order of the Board,**

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Kevin G. Null,  
County Administrator

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Paul C. Edwards, Chairman  
Board of County Commissioners