

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**October 15, 2019**

**IN ATTENDANCE**

**Chairman Paul C. Edwards**  
**Commissioner James C. Hinebaugh, Jr.**  
**Commissioner S. Larry Tichnell**

**County Administrator Kevin G. Null**

**ADMINISTRATIVE SESSION**

The Administrative Session was opened at 3:05 P.M.

1. The Board of County Commissioners reviewed an Energy Services Contract with Schneider Electric Buildings Americas, Inc. to provide and perform energy conservation measures on Garrett County Government buildings. This contract is to be approved during the Public Meeting.
2. The Board of County Commissioners reviewed a list of candidates for the Garrett County Department of Economic Development – Business Development Specialist. Interviews will be scheduled by the end of the month.
3. National Association of Counties (NACo) will be visiting Garrett County on November 19, 2019 for 3 days. The County is working with Gregan Crawford, Garrett County Community Action Committee, Inc. on the agenda.
4. Personnel Updates – Garrett County Department of Public Works. Four (4) contractual positions have been filled at the Roads Division. Two (2) full time positions have been filled at the Utilities Division - Four (4) positions remain unfilled.
5. Mr. Null reviewed a number of administrative, non-privileged personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

The Administrative Session ended at 3:45 P.M.

**CALL TO ORDER OF PUBLIC SESSION at 4:00 PM**

**PRAYER & PLEDGE OF ALLEGIANCE - Invocation by Commissioner Tichnell**

**PUBLIC SESSION**

1. Mr. Null indicated there was no addition or deletion to the Public Meeting Agenda. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for October 15, 2019.
2. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of October 1, 2019.

3. Recognition: David Taylor – National Wrestling Hall of Fame Inductee – Maryland Chapter. The Board of County Commissioners recognized Southern Garrett High School Wrestling Coach David Taylor on his induction into the National Wrestling Hall of Fame.

4. Proclamations:

❖ Economic Development Week – October 21-25, 2019

5. The Garrett County Purchasing Department presented the following recommendations:

**Bid #19-0912WA – Winter Abrasives and Road Salt Bid**

Eight (8) responses were received for this Bid: George’s Creek, Keystone Lime – Eichorn, Keystone Lime – Cranesville, Maryland Minerals, Fairfax Concrete – Petersburg, WV, Allegany Aggregates – Flintstone, MD, Belmont Aggregates - Morgantown, WV, Cargill, Inc. – Baltimore, MD, and Eastern Salt Company, Inc. – Baltimore, MD.

After reviewing the Bids for compliance with administrative requirements and based on the feedback from the Department of Public Works – Roads Division, the Garrett County Purchasing Department recommended awarding the Bid to: George’s Creek, Keystone Lime (Eichorn), Keystone Lime (Cranesville), Maryland Minerals, Fairfax Concrete Products (Petersburg, WV), Allegany Aggregates, Belmont Aggregates, Cargill, Inc. (Baltimore, MD), and Eastern Salt Company, Inc. (Baltimore, MD).

Specifics of the award for type of product and vendor are on file with the Purchasing Department. The Garrett County Department of Public Works – Roads Division will determine the quarry to buy the winter abrasives and road salt from based on the garage locations, hauling costs, and availability.

**Bid #19-0926P – Garrett County Community Action Exterior Painting Bid**

Three (3) responses was received for this Bid: E.A.R.N Contractors, Inc. (\$41,420.00), Colossal Contractors, Inc. (\$43,800.00), and Eastwood Painting & Contracting, Inc. (\$72,895.00).

After reviewing the Bids for compliance with administrative requirements and based on the feedback from the Department of Facilities & Maintenance, the Garrett County Purchasing Department recommended awarding the Bid to E.A.R.N. Contractors, Inc. for \$41,420.00.

**Bid #19-0926AF – Aviation Gasoline and Aviation Turbine Fuel**

Three (3) responses was received for this Bid: Arrow Energy, Inc. (Gasoline - \$3.72/Turbine Fuel \$2.44), Epic Aviation, LLC (Gasoline - \$3.93/Turbine Fuel \$2.59), Purvis Brothers, Inc. (Gasoline - \$4.14/Turbine Fuel \$2.89)

After reviewing the Bids for compliance with administrative requirements and based on the feedback from the Garrett County Airport, the Garrett County Purchasing Department recommended awarding the Bid to Arrow Energy, Inc.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Bid Awards as recommended.

**Schneider Electric Buildings Americas, Inc. - Performance Assurance Support Service Agreement**

Working in partnership with Schneider Electric Buildings Americas, Inc., Garrett County Government entered into a Performance Assurance Support Service Agreement whereby guaranteeing energy savings of approximately \$1.8 million dollars for over fifteen (15) years with this project. In addition, the County is seeking \$1.3 million in funding from the State for Courthouse energy upgrades.

The project will include HVAC and lighting upgrades, window replacement, and water conservation measures. Work will be performed in the Garrett County Courthouse, Frederick A. Thayer County Administrative Offices, Garrett County Health Center, Garrett County Sheriff's Department and Detention Center, and Garrett County Public Works.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Performance Assurance Support Service Agreement.

6. Public Commentary: None.

7. The Board of Garrett County Commissioners announced that the next Public Meeting will be held on Tuesday, October 15, 2019 at 4:00 p.m. at the Garrett County Courthouse.

**ADJOURNMENT:** The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:20 P.M.

**Attest:**

**By Order of the Board,**

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**KEVIN G. NULL**  
County Administrator

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**PAUL C. EDWARDS**, Chairman  
Board of County Commissioners