

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**Monday, May 4, 2020**  
**Meeting was Held via Video Conference**

**IN ATTENDANCE**

**Chairman Paul C. Edwards**  
**Commissioner James C. Hinebaugh**  
**Commissioner S. Larry Tichnell**

**County Administrator Kevin G. Null**

**CALL TO ORDER OF PUBLIC SESSION at 4:03 PM**

**PUBLIC SESSION**

1. Mr. Null indicated there was one addition to the Public Meeting Agenda, a modification to the CDBG Program Income Plan. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda with addition for May 4, 2020.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioners Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of April 21, 2020.
3. **Proclamation: National Day of Prayer – May 7, 2020.** The Board of County Commissioners declared May 7, 2020 as a National Day of Prayer in Garrett County and asked residents in this trying time to observe this in their homes.
4. **Real Property Exemption – Community Action Committee**  
The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved a real property exemption, as authorized by Section 9-313 of the Annotated Code of Maryland, for Fiscal Year 2021 for the following properties owned by Garrett County Community Action Committee, Inc.:
  - Overlook Early Child Education Center (41 High View Drive, Oakland, MD)
  - Grantsville Senior Center (125 Durst Circle, Grantsville, MD)
  - Transportation Museum (112 Liberty Street, Oakland, MD)
  - Liberty Street Center (360 West Liberty Street, Oakland, MD)
  - Former M & T Bank building (234 Main Street, Kitzmiller, MD)
  - Transit Maintenance Facility (225 Frances Sanders Lane, Oakland, MD)
  - Vacant Lot - Future Meadows Senior Center (606 P Street, Mountain Lake Park, MD)
5. The Garrett County Purchasing Department presented the following recommendation:  
**Bid #20-0402 – Animal Shelter Roof Replacement Project**  
Five (5) Bids was received for this Bid: Thomas & Thomas Construction, LLC (\$36,050.00), AEI Builders, LLC (\$44,750.00), Rinker Services, LLC (\$49,999.00), Daystar Builders, Inc. (\$59,300.00) and Ruff Roofers, Inc. (\$59,172.25).

After reviewing the Bids for compliance with administrative requirements and based on the feedback from the Department of Facilities & Maintenance, the Garrett County Purchasing Department recommended awarding the Bid to Thomas & Thomas Construction, LLC for \$36,050.00. The recommendation also included the rejection of the lump sum price without the moisture barrier.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Bid Award as recommended.

6. Garrett County Department of Planning & Land Management - GIS Division, requested approval of names for a new road: Road Name Resolution - Resolution RN20-1
  - Penn Mar Lane – This property is accessible only from Somerset County, PA and it related to Somerset County, PA Address Management (911).

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adopted Resolution RN 20-1.

7. Maryland Community Development Block Grant Program (CDBG) – Program Income Plan Revised. Community Action Committee, Inc. Action plan for CDBG Income Re-Use.

The Program Income Account, subject to Maryland CDBG requirements, will be utilized for emergency relief provided by the Garrett County Continuum of Care to serve the homeless due to the COVID-19 pandemic.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the re-use of funds.

#### 8. **Discussion/Decision – TV Market Modification – Maryland TV Availability**

The Board of County Commissioners received a large number of comments with the majority wanting to keep Pittsburg stations. Of these, many wanted the option to add a Maryland station.

Current FCC regulations require a Market Modification petition. The County Attorney provided an opinion that while there is no cost to file the petition, the documentation and related research needed to develop the petition is quite costly.

The Board of County Commissioners sent a request to Congressman Trone, Senator Cardin, and Senator Van Hollen requesting they seek authorization from the FCC to enable Garrett County to add a Maryland television station.

Chairman Edwards stated that unless there is a motion to request a modification the County would not seek a market modification and would stay in the Pittsburg television market. There was no motion made.

Chairman Edwards stated that the County would continue to work with the Congressional Delegation to obtain FCC authorization to add a Maryland television station to the Garrett County market.

Commissioner Hinebaugh and Tichnell supported Chairman Edwards proposal. It was also noted that the Board of County Commissioners read all comments submitted.

#### 9. ANNOUNCEMENTS

- Garrett County Kick-Start Grant Program – The Garrett County Department of Economic Development and the Garrett County Development Corporation has established the Garrett County Kick-Start Grant Program for the purpose of providing a one-time, short-term

financial support grant to small businesses and sole proprietors impacted by the COVID-19 pandemic to be used for expenses not covered by state or federal programs.

To be eligible, the applicant must operate within Garrett County, be able to demonstrate financial impact/damage due to the COVID-19 pandemic and show documentation of applying for other financial assistance from at least one other source.

Maximum of \$2,500;

Businesses must be native to, and located within, Garrett County and will include:

- o Restaurants and other food service business of any size
- o Small businesses with 2-25 employees

Application information and process will be provided this week.

- Presentation of the Fiscal Year 2021 Garrett County Government Budget and a Public Hearing on the Constant Yield Tax will be held on Tuesday, May 19, 2020 at 4:00. There will be no tax increase. The Constant Yield Hearing is required due to a change in the State's Constant Yield rate. The Garrett County tax rate will not change.

10. The Board of Garrett County Commissioners announced that the next Public Meeting will be held on Tuesday, May 19, 2020 at 4:00 p.m. via live stream.

**ADJOURNMENT:** The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:20 P.M.

**Attest:**

**By Order of the Board,**

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**KEVIN G. NULL**  
County Administrator

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**PAUL C. EDWARDS**, Chairman  
Board of County Commissioners