

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**Monday, June 6, 2022**

Meeting was also Live Streamed at <https://www.facebook.com/garrettcountygovernment/>

**IN ATTENDANCE**

**Chairman Paul C. Edwards**  
**Commissioner James C. Hinebaugh**  
**Commissioner S. Larry Tichnell**  
  
**County Administrator Kevin G. Null**

**ADMINISTRATIVE SESSION**

1. Accident Community Housing Corporation – Request for Fiscal Year 2023 County Property Tax Abatement granted under the Annotated Code of Maryland, Section 7-502.  
  
The Board of County Commissioners, on a motion by Chairman Edwards, which was seconded by Commissioner Tichnell, and made unanimous by Commissioner Hinebaugh, approved a real property exemption for Fiscal Year 2023 for the Accident Community Housing
2. Mr. Null reviewed a number of administrative, non-privileged personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

**CALL TO ORDER OF PUBLIC SESSION at 4:00 PM**

**PRAYER & PLEDGE OF ALLEGIANCE – Invocation by Pastor Jeff Kroll**

**PUBLIC SESSION**

1. Mr. Null indicated there was no addition or deletion to the Public Meeting Agenda. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for June 6, 2022.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of May 17, 2022.
3. Recognition: Our Town Theatre – 25-year Anniversary – Presented to the Board of Directors of Our Town Theatre
4. Resolution 2022 - 3: Maryland Department of Community Development – Authorizing the submission of an application for Maryland Community Development Block Grant Program – Special Projects. Current special projects under consideration were a Recovery House Capital Acquisition and Renovation (\$480,000) and Conversion to Affordable Housing of Blighted Property (\$320,000). The Board of County Commissioners held a Public Hearing on May 17, 2022 and have received no public comment.  
  
The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Submission of the application.
5. The Garrett County Department of Financial Services – Purchasing Division presented the following Bid Awards:

**Bid #22-0512F – Fuel**

Three (3) Bids were received for this Bid: Oakland Oil & Propane (\$1,573,730.10), Mansfield Oil Company of Gainesville, Inc. (\$1,677,374.5709) and Petroleum Traders Corporation (\$1,569,251.33).

After reviewing the Bids for compliance with administrative requirements and based on the feedback from the Garrett County Department of Public Works – Roads Division and various participating agencies, the Garrett County Department of Financial Services - Purchasing Division recommended awarding the Bid to Oakland Oil & Propane for \$1,573,730.10.

The local preference played a factor in awarding the contract of transport deliveries to Oakland Oil & Propane over Petroleum Traders Corporation. Petroleum Traders Corporation home office is in Fort Wayne, Indiana. Fort Wayne allows a 1% preference for cost of commodity or service greater than \$1,000,000.00. Since our preference is reciprocal, Garrett County Government applied the 1% preference for Oakland Oil & Propane. The estimated value of the transport deliveries portion of the contract is \$1,573,730.10 for a local company.

#### **Bid #22-0512 – Motor Oil & Grease**

Three (3) Bids were received for this Bid: Oakland Oil & Propane, PetroChoice, LLC and PPC Lubricants, LLC.

After reviewing the Bids for compliance with administrative requirements and based on the feedback from the Garrett County Department of Public Works – Roads Division and other participating agencies, the Garrett County Department of Financial Services - Purchasing Division recommended awarding the Bid to each of the three bidders, based upon their per item bid. Specifics of the award are on file with the Purchasing Division.

#### **Bid #22-0519C – Culvert Pipe**

One (1) Bid was received for this Bid: Chemung Supply Corporation.

After reviewing the Bids for compliance with administrative requirements and based on the feedback from the Garrett County Department of Public Works – Roads Division, the Garrett County Department of Financial Services - Purchasing Division recommended awarding the Bid to Chemung Supply Corporation. Specifics of the award are on file with the Purchasing Division.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Bid Awards as recommended.

### **6. ADOPTION - Garrett County Government – Fiscal Year 2023 Tax Rates and Operating & Capital Budget.**

The Board of County Commissioners presented the Fiscal Year 2023 Operating and Capital Budget and all applicable tax rates – Resolution 2022 – 4 (attached).

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved and adopted the Constant Yield Rate, all other applicable tax rates, and the Fiscal Year 2023 Operating and Capital Budget by Resolution 2022 - 4. Each Commissioner made comments on the budgetary review and approval process.

### **7. PUBLIC COMMENTARY: None.**

### **8. ANNOUNCEMENTS:** Chairman Edwards announced that the Board of Garrett County Commissioners will begin its travel around the county to expand access to the citizens. These community meetings had previously been suspended during COVID.

The next Public Meeting will be held on Monday, June 20, 2022, at 5:00 p.m. at the Friendsville Town Hall.

**ADJOURNMENT:** The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:17 P.M.

**Attest:**

**By Order of the Board,**

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**KEVIN G. NULL**  
County Administrator

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**PAUL C. EDWARDS**, Chairman  
Board of County Commissioners

# Resolution 2022 – 4

## Garrett County Government

### FISCAL YEAR 2023 OPERATING & CAPITAL BUDGET FISCAL YEAR 2023 TAX RATES

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**WHEREAS**, the Board of County Commissioners of Garrett County must adopt a budget by June 30, 2022 for the Fiscal Year July 1, 2022 to June 30, 2023; and

**WHEREAS**, the Garrett County Department of Financial Services Director, at the request of the Board held budget hearings with all County Departments and the Board of County Commissioners of Garrett County to review their request and develop a balanced Fiscal Year 2023 Budget for the Board's review and approval.

**WHEREAS**, the Board held a public preliminary budget hearing on May 17, 2022, and sought additional public input; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF GARRETT COUNTY COMMISSIONERS THAT THE BOARD OF COUNTY COMMISSIONERS OF GARRETT COUNTY ADOPTS:**

#### Constant Yield

In order to fully offset the effect of increasing assessments, the real property tax rate should be reduced to \$1.0331 county-wide, excluding the municipality of Mountain Lake Park. The County will not maintain the constant yield tax rate and will keep the property tax rate to \$1.056.

#### Real Property Tax

Garrett County shall set the Real Property tax rate to \$1.056 per \$100 of assessment county-wide excluding the municipality of Mountain Lake Park and \$.992 per \$100 of assessment for Mountain Lake Park.

#### Public Utilities Tax

Garrett County shall set the Public Utilities tax rate to \$2.64 per \$100 of assessment county-wide excluding the municipality of Mountain Lake Park and \$2.48 per \$100 of assessment for Mountain Lake Park.

#### Fiscal Year 2022 Budget

Operating and Capital Budget – \$102,992,799.

Ad Valorem Tax

The Ad Valorem Tax for the Garrett County Sanitary District, Inc. Shall be:

<u>District</u>	
Bloomington Sanitary District	\$0.14
Chestnut Ridge Sewer Sanitary District	\$0.20
Deep Creek Lake Water Sanitary District	\$0.10
Deep Creek Lake Sewer Sanitary District	\$0.08
Deer Park Water Sanitary District	\$0.15
Deer Park Sewer Sanitary District	\$0.15
Friendsville Sanitary District	\$0.07
Jennings Sewer Sanitary District	\$0.06
Keyser's Ridge Water Sanitary District	\$0.24
Meadow Mountain Sewer Sanitary District	\$0.06
Mountain Lake Park – Loch Lynn Water Sanitary District	\$0.05
Mountain Lake Park – Loch Lynn Sewer Sanitary District	\$0.03

Adopted the 6<sup>th</sup> day of June 2022, Board of County Commissioners of Garrett County.

PAUL C. EDWARDS  
Chairman

JAMES C. HINEBAUGH, JR.  
Commissioner

S. LARRY TICHNELL  
Commissioner

Witness:

KEVIN G. NULL  
County Administrator