



GARRETT COUNTY BOARD OF ELECTIONS

Public Service Center
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BOARD MEETING – November 14, 2017

ATTENDING: Lois A. Martin, Board President
Charles Nolan, Board Member
Paul Kolb, Board Member
Randy Glotfelty, Substitute Board Member
Connie Meyers, Substitute Board Member
Steven D. Fratz, Election Director

ABSENT: None

5:00 PM-Meeting was called to order and quorum determined by Board President Lois Martin.

APPROVAL OF MINUTES:

The minutes for the October 3rd, 2017 meeting was approved on a motion made by Paul Kolb, seconded by Chuck Nolan and made unanimous by Lois Martin.

ELECTION DIRECTOR REPORT:

There were 68 new registrations and 25 removals in the month of October.

There were no new candidacy filings since the October board meeting.

On October 12th Steve and Chrissy attended a Candidate Filing Refresher Training Go-To-Meeting.

On October 24th ES&S upgraded the software on all ElectionWare work stations.

November 9th Keith Ross from SBE rolled out the new Inventory Database via a Go-To-Meeting. The inventory will now be completed through a program online which includes a search engine.

The office was closed on November 10th for Veterans Day.

On Thursday, November 16th Steve and Chrissy are going to Westminster for UOCAVA training concerning applications and absentee applications.

The office will be closed on November 23rd and 24th for Thanksgiving.

On November 29th ES&S and SBE are scheduled to come to Garrett for Election Ware upgrade and testing. Shafiq Satterfield will also be coming to make sure all the updates perform correctly.

Steve will be attending a Directors Meeting in Annapolis on November 30th.

To date 84 out of 104 Election Judges returned their surveys of which 77 are planning on returning and 7 stated that they are not returning. Next week we will begin reaching out to the Election Judges that has not returned the survey.

OLD BUSINESS:

NONE

NEW BUSINESS AND CORRESPONDENCE:

The Staff Christmas Dinner has been tentatively scheduled for December 9th at Pine Lodge Steak House.

ADJOURNMENT:

The next board meeting is scheduled for December 5th.

The meeting was adjourned at 5:30 PM on a motion by Paul Kolb, seconded by Randy Glotfelty, and made unanimous by Lois Martin.


Lois A. Martin, Board President