

EMERGENCY SERVICES BOARD MINUTES

February 20, 2014

MEMBERS IN ATTENDANCE:

Lou Battistella, Chairman – General Public
Ed McLellan – General Public
Richard Carlson – Chief Committee
John Frank, Director, Public Safety & Emergency Management
Sonny Vincent, Citizen Representative
Paul Harman – Northern Garrett Rescue Squad
Johnny Mayne – Southern Garrett Rescue Squad

GUESTS:

Brad Frantz, LOSAP Coordinator
Wayne Tiemersma, EMS
Dwayne Kitis, MIEMMS
James Raley, Commissioner
Dick Bolt, Citizen
Terry Spear, HAZMAT Member
Carol Riley-Alexander, Secretary

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CALL TO ORDER

The meeting was called to order at 4:00 p.m. by Chairman Battistella.

APPROVAL OF MINUTES

The minutes of the November 21, 2013 meeting was distributed for review and comment via e-mail prior to the meeting. Edward McLellan made a motion to accept the minutes as written with the correction of the spelling of Mr. Harman's last name. Paul Harman seconded the motion and the motion carried unanimously.

BOARD MEMBER CHANGE CONFIRMATION

Mr. Battistella requested confirmation on any changes to the board membership due to the recent elections at each of the fire departments/rescue squads. It was confirmed there would be no changes to the membership of the Board.

REPORTS

1. LOSAP: The LOSAP Agreement has been approved and executed by the Board of County Commissioners. Ms. Riley distributed fully executed copies of the LOSAP agreement to each Emergency Services Board member, volunteer fire departments, and rescue squads.
2. Tichnell Scholarship – The scholarship committee met and discussed changes to and expansion of the scholarship. The previous one-time \$5,000 scholarship recipient is now able to reapply for funding each year. Depending on the availability of funding and the students' performance, the student may receive an additional \$5,000 per year per student. Changes in language to the scholarship are to include the Essay benchmark being lowered to 500 words. Two scholarships will be granted each year. Both students currently receiving the scholarships are excelling with over 3.5 GPA.

Mr. Frantz requested that the Board send a letter or certificate to the Tichnell family thanking them for their gift. The Board had previously wanted to acknowledge the Tichnell's generous gift but was informed they did not want any public recognition. Ms. Riley will draft a certificate from the Emergency Services Board and the Board of County Commissioners acknowledging their appreciation to the Tichnell's for their continued support.

3. Emergency Services Club: The Emergency Services Club continues to have good participation with 45 students in total. MEIMSS has a filming crew coming to Garrett College the week of March 10, 2014 to produce a hands only CPR video. This 7-minute video will be shown to the entire student body on closed circuit TV at both schools.
 - The emergency services clubs has scheduled their annual field trip to the Pittsburgh Children's Hospital on April 24, 2014. Mr. Frantz has issued a challenge to both schools

to see which school can raise the most donations for the hospital. The winning club will win a pizza party provided by Mr. Frantz.

- Mr. Frantz has approval for a full assemble for the auto extraction and drunk driver scenario since it is getting close to Prom.

4. **Reports From Public Safety & Emergency Management:**

A. **Emergency Operation Center:**

- i. To date Garrett County has received 159.5 inches of snow.
- ii. Mr. Frank stated he has just returned from Virginia where he received his Operations Section Chief training. He will be completing other courses to meet FEMA and MEMA requirements for Director of Emergency Management.
- iii. An Incident Management Team (IMT) is being developed. This team will collaborate with the nearby Washington and Allegany counties when help is needed.
- iv. The emergency operation center is in the process of working with the design company, L. R. Kimball on options for the EOC at the airport that will meet the aviation requirements
- v. Dispatch has developed a countywide alert tone.
- vi. Problems with the VHF frequency system are being looked into.

B. **Deep Creek 2014:** John Frank has met with event staff and they are now expecting approximately 3,000-5,000 attendees per day at the event plus more attending after event activities. Committees have been formed to help coordinate the event. Funding issues will be going through FEMA and the Governor's office once these issues are identified.

C. **Maryland State Police AED Funding** – Mr. Frank explained he and Lt. Mark Rodeheaver have discussed the option to have an equipment cash for the AED's stored at the McHenry Barrack so that they remain in the county. Dick Bolt explained that he spoke with Senator George Edwards who wrote to the head of Maryland State Police to discuss funding options for the purchase of AED's.

5. **9-1-1 Center Report & Response Activity & County Staffing Issues:** – Wayne Tiemersma distributed a packet summarizing the response data (response time, delayed calls, failed responses, and secondary response) for all the stations and explained the data presented. The average response time unit dispatched in route is 3:57 minutes with 765 runs. Unit dispatch to on-scene is 11:39 minutes. When county personnel is on duty, they respond at just over 2 minutes.

Miscellaneous Matters

- Quality Assurance training will be increased with all members, paid staff included.
- Mandatory skills review requirement for all ALS providers is due by July 1. This coincides with their 2-year recertification. This review will help keep the skill level up.
- One EMT's credentials have been suspended due to a criminal complaint unrelated to the EMS field.
- School Bus MOU has been finalized. Waiting on the school board to approve.
- Funding for mass casualty for gap projects has been granted. Garrett County received \$60,000 out of \$250,000 from MEMA. This is a big step in the right direction. A plan is being worked on for utilizing these funds.

OLD BUSINESS:

6. **SWOT Report:** Dwayne Kitis stated he will be requesting that Dr. Alcorta schedule a meeting to update/revise the SWOT Report. Dr. Alcorta at the present time is the acting director of MEIMSS and may not have time to perform a meeting in Garrett County this year but we will get on the list. Dr. Alcorta will then set a date for all the fire and rescue departments for a one-day event. The

companies will need to list what accomplishments have occurred and what needs to be accomplished.

7. **MASS CPR Training:** Lou Battistella attended a meeting this week at the Health Department for a mass *Hands Only* CPR training and discussion on getting this information into the community. There are several events coming up to educate the community - health day, public safety day, etc. Legislation may be introduced that will require all students to be trained to perform the *Hands Only* CPR which is a 30 minutes class.

NEW BUSINESS:

8. **Hazardous Material Team:** Terry Spear distributed a handout on the Garrett County Hazardous Material (HazMat) Team and its function in the County. The Team consists of 10 members but they would like to see this number increased to 30. Mr. Spear explained issues facing the team including the expansion of membership, training, grants, mutual aid agreements with other counties, and lack of storage space. Currently GC HazMat is sharing a hanger at the Garrett County Airport with the Department of Public Safety & Emergency Management, but due to the limited space, HazMat will be requesting the use on an unused hanger to store their materials from Garrett County Commissioners.

The Garrett County Hazardous Material Team is also going to ask the Board of County Commissioners to consider including them under the County's Workers Compensation. John Frank will contact DaVina Griffith, Garrett County Risk Manager to discuss this possibility and report back to Chairman Battistella.

9. **County Air Truck:** Mr. Raley stated that air truck has recently had repairs done to bring it back up to standard. This is a county-owned vehicle that is housed at Deep Creek and is made available to any station in Garrett County. The Fireman's Association voted that due to the age, cost of upkeep, and condition of the truck, it should be dispatched on confirmed calls only. The Emergency Services Board will discuss the change in dispatching protocol at the next meeting.

EXECUTIVE SESSION: The Emergency Services Board, on a motion by Edward McLellan which was seconded by John Frank and the motion carried unanimously and moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel matters. The same motion ended the Executive Session.

NEXT MEETING:

Date: Thursday, May 22, 2014
Time: 4:00 p.m.
Location: County Commissioners Conference Room

With no other business, the meeting adjourned at 6:02 p.m. on a motion by Richard Carlson, which was seconded by Edward McLellan and carried unanimously.

MINUTES APPROVED BY: _____ DATE: _____
Lou Battistella
Chairman

REMAINING 2014 MEETING DATES:

Thursday, May 22, 2014	4:00 p.m.	County Commissioners Conference Room
Thursday, August 21, 2014	4:00 p.m.	County Commissioners Conference Room
Thursday, November 20, 2014	4:00 p.m.	County Commissioners Conference Room