



# EMERGENCY SERVICES BOARD MINUTES

## September 22, 2016

### MEMBERS IN ATTENDANCE:

Lou Battistella, Chairman – General Public  
Edward McLellan, General Public  
John Frank, Director, PS& EM  
Sonny Vincent, General Public  
Johnny Mayne, Southern Garrett Rescue Squad  
Wayne Tiemersma, Emergency Medical Service  
Richard Carlson, Chief's Committee  
Alex Mellott, Fire & Rescue Association

### GUESTS:

Shelia Mahaffey, Secretary  
Dwayne Kitis, MIEMMS  
Kevin Null, County Administrator  
Dick Bolt, Citizen

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### CALL TO ORDER

This Meeting was called to order at 4:00 p.m. by Chairman Battistella.

### APPROVAL OF MINUTES

The minutes of the Regular Meeting for May 19, 2016 meeting were distributed for review and comment via e-mail prior to the meeting. Richard Carlson made a motion to accept the minutes. Wayne Tiemersma seconded the motion and the motion carried unanimously.

### REPORTS

- **MIEMSS Report & SWOT Update**
  - Ambulance inspections for Grantsville, Deep Creek and Oakland are scheduled for October 4, 2016. The Bittering ambulance was inspected before it was put into service.
  - MIEMMS is requesting volunteers to help with fundraising for the Emergency Services Education Council's "The Night for Stars" to be held October 8, 2016 at the Ali Ghan Shrine Club in Cumberland sponsored by MIEMMS. The Garrett County Commissioners contributed \$500.00 for this event.
  - A free MIEMSS State Critical Incident Stress Management course is being held at Allegany College. The (CISM) team assists EMS, Fire, Law Enforcement, Dispatch Centers, and other responders in mitigating and responding to the normal emotional and psychological effects experienced following stressful responses and critical incidents.
- **Director of Emergency Management Report**
  - **Emergency Operations Center**
    - John Frank and County Administrator, Kevin Null updated the committee on the upcoming EOC project. Based on funding of the \$850,000 budgeted for this facility construction will need to occur in at least two phases for the single story facility to be located along Francis Sanders Drive.
  - **Active Assailant Training (a subcommittee of the LEPC Committee)**
    - John Frank informed the board that an Active Assailant Response Planning document will be developed as part of a Threat Hazard Identification Risk Assessment (THIRA) process. Current capabilities and needs are currently being assessed, and recommendations will be made based on this analysis. The plan should be complete by December 2016.
    - The ALICE Program training is offered to civilians. Numerous churches and other organizations are requesting the free training. ALICE training classes provide preparation and a plan for individuals and organizations on how to more proactively handle the threat of an aggressive intruder or active shooter event.

- **Chief's Report – Emergency Medical Services**
  - **Emergency Medical Services**
    - Garrett County Emergency Services Company 11 will be staffed 24-hours a day, seven days a week by county career emergency services personnel. The staff will operate an ambulance and chase vehicle out of the Deep Creek Volunteer Fire Department and provide first due coverage to the McHenry service area as well as backup to the rest of the County.
    - The County will continue to provide county career emergency medical personnel to Northern and Southern Rescue Squads.
    - As of October 1, 2016 Southern Rescue Squad requested personnel from Company 11 provide full time support.
    - An activity report by priority showing crew status with county coverage was distributed and reviewed.
    - NGRS recently hired new drivers.

**OLD BUSINESS**

- **Accountability Tags**  
John Frank advised the Board that Accountability Tags are back in the budget for 2017. Would like to have the new tag system phased in within the next two years, needs to be discussed with the individual fire companies and vendors.
- **LOSAP** –After a discussion The LOSAP automatic retirement benefit to begin at age 70 is being reassessed. Kevin Null, County Administrator is looking into this matter.

**NEW BUSINESS**

- On a motion by Alex Mellott, which was seconded by George Vincent and carried unanimously it was decided that Chief Tiemersma will compose a draft proposal stating that all ALS Providers are required to renew their certification with the National Registration every two years. It was recommended that the County Commissioners fund this training.

**2016 MEETING SCHEDULE**

- The remaining 2016 Emergency Services Board meeting is November 17, 2016  
Special meetings may be scheduled if deemed necessary by the Board.

**NEXT MEETING:**

The next meeting of the Emergency Services Board is scheduled for **November 17, 2016 at 4:00 p.m.**  
With no other business, the meeting adjourned at 5:20 p.m. on a motion by Alex Mellott, which was seconded by Edward McLellan and carried unanimously.

**MINUTES APPROVED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
Lou Battistella  
Chairman