

ADDENDUM NO.3



Date: Thursday, April 9, 2026

To: All Bidders

From: Siera Wigfield Senior Planner

RE: Request for Proposal #26-0429 Meadow Mountain Trail Enhancement Design & Permitting Service

This Addendum No. 3 documents the Optional On-Site Visit and provides clarifications to ensure all prospective offerors have consistent information. The contents of this addendum are hereby incorporated into and made part of the Request for Proposals (RFP).

Acknowledgement of Receipt

Offerors shall acknowledge receipt of this Addendum No. 3 by initialing below and including a copy of this page with their proposal submission.

Addendum No. 3 Acknowledgement: Initials: _____



MINUTES

Pre-Proposal Meeting

Project: Meadow Mountain Trail Enhancements Design & Permitting Services

Date: April 8, 2026

Location: Savage River State Forest Headquarters

Attendees

- Siera Wigfield – Senior Planner, Garrett County
- Maryland DNR Forest Service Representative, Wyatt
- Prospective Offerors (various)

Meeting Notes

1. Meeting Format overview

- Brief on-site orientation (~30 minutes)
- Identification of key issue areas by Forest Service staff (attachment & [webmap](#))
- Independent site access encouraged following meeting

2. Site Access Guidance

- The Meadow Mountain Trail may be accessed without a gate key for general site review.
- Certain segments are gated but accessible by vehicle.
- Gate keys may be signed out at the Savage River State Forest Office, 127 Headquarters Ln, Grantsville, MD 21536
 - Tuesday–Friday, 8:00 AM – 3:00 PM
- Keys must be returned via drop box at the Forest Service office

3. Field Observations & Design Considerations

- **Drainage & Existing Conditions)**
 - Forest Service staff identified multiple locations with existing drainage deficiencies.
 - A map documenting these locations will be provided as an attachment to this addendum.
 - Addressing drainage is a primary design priority.

4. Trail Expansion & Loop Opportunities:

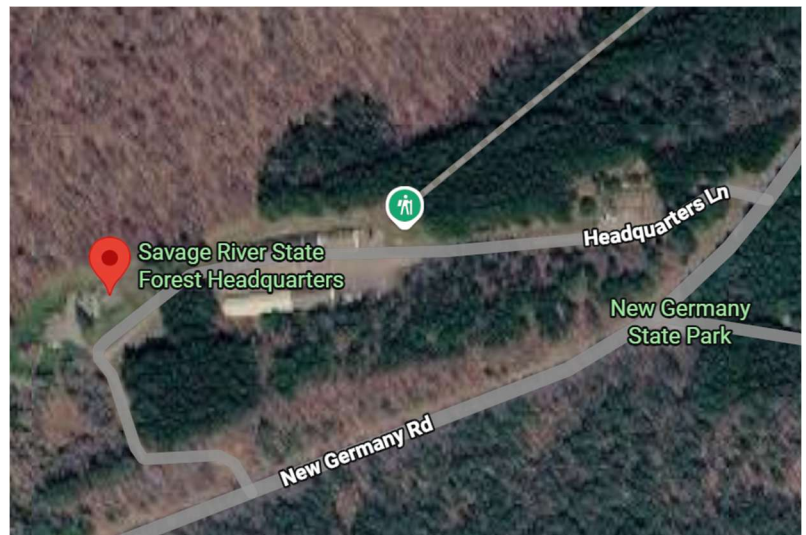
- The primary focus remains improvement of existing trail segments.
 - Limited additions such as loops, reroutes, or parallel alignments may be considered where feasible.
- Any expansion will be:
 - Subject to Forest Service & Other DNR Agency review and approval
 - Evaluated for long-term maintenance feasibility
- Proposers are encouraged to identify strategic opportunities, but not assume large-scale expansion.

5. Maintenance Constraints (Critical Consideration)

- The Maryland DNR Forest Service is a forest management agency, not a dedicated trail maintenance entity.
- Garrett County does not maintain a formal parks and recreation department for trail upkeep.
- Ongoing maintenance is largely volunteer-supported with limited staff capacity.

Design Implication:

- Proposals must prioritize:
 - Low-maintenance, durable, and sustainable design solutions
 - Construction methods that minimize long-term upkeep
 - Features that can be realistically maintained by volunteers



6. Parking Areas & Trail Capacity

- Existing parking areas should be evaluated for:
 - Functionality and layout improvements
 - Long-term durability (“overbuilt” where appropriate)
- Parking capacity should be considered in relation to:
 - Trail carrying capacity
 - Anticipated user demand

7. User Experience & Conflict Avoidance

- Trail accommodates multiple user groups (hiking, biking, snowmobiling, limited motorized use).
- Proposals should:
 - Enhance user experience
 - Minimize user conflicts
 - Consider parallel routes or separation strategies where appropriate
- Adaptive and inclusive use is encouraged where feasible.

8. Road Crossings & Safety

- Several crossings of County roads were observed.
Key concerns:
- High vehicle speeds in rural areas
- Limited visual or physical cues for trail users
- Poor transition between trail and roadway
Design Expectation:
- Proposers should incorporate:
 - Traffic calming strategies (where appropriate)
 - Clear crossing treatments and user guidance
 - Safety-focused, context-sensitive solutions

9. State Highway Crossings (MD 495)

- Crossing State highways presents significant permitting and coordination challenges.
- Requires coordination with:
 - Maryland State Highway Administration (SHA)
 - Potential NEPA considerations
Clarification:
- Proposers may evaluate such crossings, but should:
 - Recognize the complexity and potential constraints
 - Consider feasibility within project scope and timeline

10. Structures & Permitting Considerations

Existing Structures

- Existing bridges/structures may be:
 - Re-decked or improved with relatively limited regulatory burden

New Structures

- Proposed new structures (bridges, boardwalks, major crossings) will require:
 - SHA Office of Structures coordination (if applicable)
 - Maryland DNR approvals
 - Additional environmental review

General Permitting Notes

- Grading Permit Required:
 - If disturbance exceeds 500 square feet
- Waterway/Stream Impacts:
 - Additional State and/or Federal permits required
- Soil Conservation Review:
 - Engineering and erosion/sediment control plans required

11. Forest Management Coordination

- The trail corridor exists within forest management area
- Timber harvest operations occur periodically.
Design Implication:
- Trail design must:
 - Maintain Forest Service access for management activities

- Avoid conflicts with logging operations
- Incorporate durable crossings or shared-use considerations where needed

12. **Signage & Wayfinding**

- Existing signage across the trail system is inconsistent and limited.
 - There is currently no unified signage standard for this trail system.
 - Garrett County intends to work collaboratively with:
 - Maryland DNR Forest Service
 - Other partners
- Design Opportunity:
- Proposers may assist in developing:
 - A cohesive signage and wayfinding system
 - Consistent user guidance and branding elements
 - Final signage concepts will require DNR review and approval.

Important Dates (No Change)

- Question Deadline: April 15, 2026
- Proposals Due: April 29, 2026 (2:00 PM)
- One (1) hard copy required

Attachments

- Drainage Map
- Project Site:
<https://gis.garrettcountry.org/portal/apps/experiencebuilder/experience/?id=5304889f1ec74111a1c423cbe347a210&page=Meadow-Mountain>

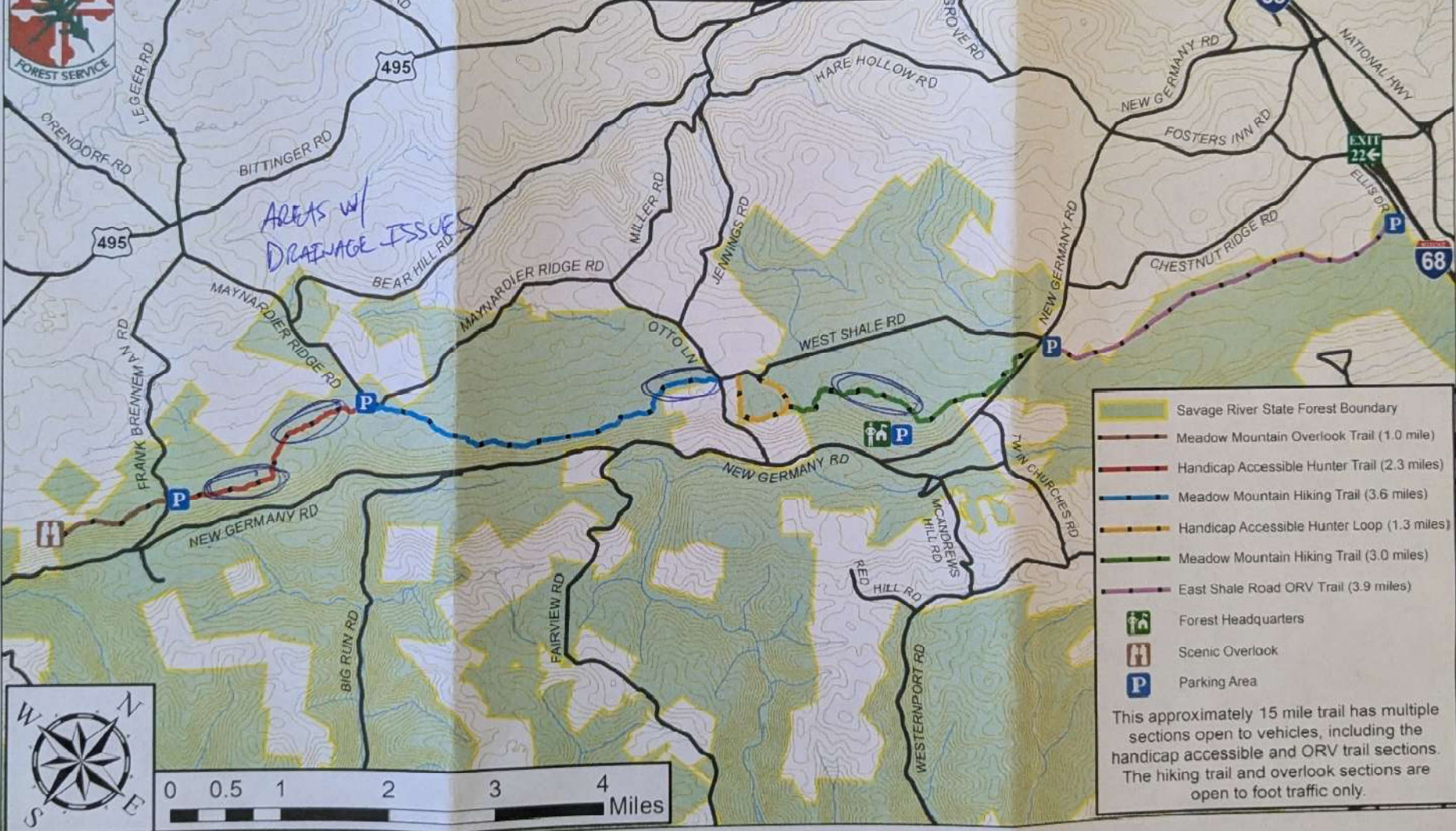
Prepared by:

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Garrett County Government

Updated Site Plan with NEPA Boundary and New Playground site and proposed path realignment.



Meadow Mountain Trail



This approximately 15 mile trail has multiple sections open to vehicles, including the handicap accessible and ORV trail sections. The hiking trail and overlook sections are open to foot traffic only.